



**TOWN OF TOWNSEND
GENERAL FUND INCOME STATEMENT
February 29, 2024**

REVENUES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Feb 67%
Impact Fees: Fire House Impact Fees	11,250.00	10,500.00	(750.00)	93%
Franchise Fees	22,000.00	14,113.83	(7,886.17)	64%
Interest Income	20,000.00	53,214.93	33,214.93	266%
Miscellaneous Income	1,500.00	1,326.13	(173.87)	88%
Property Information Requests	-	70.00	70.00	
Filing Fees	-	300.00	300.00	
Property Transfer Taxes	250,000.00	158,153.48	(91,846.52)	63%
Real Estate Property Tax	660,000.00	661,841.27	1,841.27	100%
Grass Cutting Fees	1,500.00	455.00	(1,045.00)	30%
Violations, Fines & Penalties	-	1,100.00	1,100.00	
Rental Registration Fee	1,600.00	2,170.00	570.00	136%
Total Administrative Revenue	967,850.00	903,244.64	(64,605.36)	93%
Impact Fees	101,250.00	94,500.00	(6,750.00)	93%
Permits and Fees	62,700.00	59,050.43	(3,649.57)	94%
Town Permits	84,100.00	114,948.86	30,848.86	137%
Total Permits & Licenses Revenues	248,050.00	268,499.29	20,449.29	108%
Park rental	600.00	1,150.00	550.00	192%
Total Park & Recreation Revenues	600.00	1,150.00	550.00	192%

Municipal Street Aid Grant	59,600.00	59,162.21	(437.79)	99%
Grants Revenue	317,900.00	26,699.38	(291,200.62)	8%
Contributions	-	-	-	
Total Grant & Contribution Revenues	377,500.00	85,861.59	(291,638.41)	23%
Community Events: Donations	1,500.00	1,750.00	250.00	117%
Town Fair Donation	3,100.00	3,412.50	312.50	110%
Community Events: Town Fair	2,000.00	805.00	(1,195.00)	40%
Total Community Events Revenues	6,600.00	5,967.50	(632.50)	90%
General Fund Revenue Total	1,600,600.00	1,264,723.02	(335,876.98)	79%

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Feb 67%
Impact Fees: Fire House Impact Fees	11,250.00	19,500.00	8,250.00	173%
Advertising	450.00	451.74	1.74	100%
Accounting Audit	25,000.00	27,600.00	2,600.00	110%
PNC Credit Card Fees and Reward Credits	-	(1,518.52)	(1,518.52)	
Computer Support	13,300.00	6,517.28	(6,782.72)	49%
Software Support	30,000.00	24,687.02	(5,312.98)	82%
DE League of Local Governmts	2,750.00	1,616.32	(1,133.68)	59%
Decorations	500.00	139.92	(360.08)	28%
Elections Expense	1,000.00	-	(1,000.00)	0%
Copier Maintenance Agreement	3,500.00	2,333.08	(1,166.92)	67%
Town Insurance (General Liab & Property)	25,000.00	24,388.78	(611.22)	98%
Maintenance	2,300.00	1,500.00	(800.00)	65%
Membership Fees	400.00	450.00	50.00	113%
General Town Hall Expenses	10,000.00	5,756.43	(4,243.57)	58%
Office Equipment	2,000.00	76.98	(1,923.02)	4%
Security System @ 141 Main Street	2,000.00	-	(2,000.00)	0%

Office Supplies	2,800.00	307.73	(2,492.27)	11%
Flowers & Gifts	1,000.00	260.96	(739.04)	26%
Code Red	2,600.00	2,537.50	(62.50)	98%
Postage & Delivery	4,000.00	2,453.06	(1,846.94)	61%
Town Merchandise/Uniforms	750.00	-	(750.00)	0%
Professional Fees	120,500.00	86,752.50	(33,747.50)	72%
General Legal	75,000.00	27,764.87	(47,235.13)	37%
Board of Adjustment	5,500.00	4,259.86	(1,240.14)	77%
IPA Services	1,000.00	105.00	(895.00)	11%
Subscription Fee	1,800.00	1,463.46	(336.54)	81%
Training Classes	2,500.00	610.00	(1,890.00)	24%
Trash Collection Service	226,400.00	151,155.17	(75,244.83)	67%
Travel & Entertainment	1,500.00	217.66	(1,282.34)	15%
Utilities - Town Hall: Internet	13,300.00	8,162.13	(5,137.87)	61%
Street Lights	96,800.00	69,986.96	(26,813.04)	72%
Unrealized Gains/Losses	-	(92,367.38)	(92,367.38)	
Realized Gains/Losses	-	1,755.76	1,755.76	
Total Administrative Expenditures	684,900.00	378,924.27	(306,275.73)	55%
Payroll & Benefits	599,700.00	332,947.13	(266,752.87)	56%
Total Payroll Expenditures	599,700.00	332,947.13	(266,752.87)	56%
Professional Fees: Code Enf/Inspections	40,000.00	35,949.80	(4,050.20)	90%
Professional Fees: Lot Grading Reviews	8,000.00	6,600.00	(1,400.00)	83%
Charter/Comp Plan Fees	1,000.00	-	(1,000.00)	0%
Total Code & Planning Expenditures	49,000.00	42,549.80	(6,450.20)	87%
Town Equipment Fuel	5,000.00	1,499.29	(3,500.71)	30%
Park Maintenance Expense	34,500.00	4,898.20	(29,601.80)	14%
Vehicle/Equipment Maintenance	4,200.00	1,271.29	(2,928.71)	30%
Public Works Equipment	3,900.00	2,077.55	(1,822.45)	53%
Public Works Uniforms	1,200.00	212.48	(987.52)	18%
Town Landscaping & Beautification	1,500.00	109.95	(1,390.05)	7%

Street Repairs	82,600.00	37,230.82	(45,369.18)	45%
Total Public Works Expenditures	132,900.00	47,299.58	(85,600.42)	36%
Community Relations	1,250.00	270.14	(979.86)	22%
Community Events Expense	9,100.00	2,334.60	(6,765.40)	26%
National Wildlife Foundation/Habitats	500.00	10.15	(489.85)	2%
Total Community Events Expenditures	10,850.00	2,614.89	(8,235.11)	24%
Capital Expenses	17,000.00	8,041.25	(8,958.75)	47%
Total Capital Expenditures	17,000.00	8,041.25	(8,958.75)	47%
General Fund Expenditure Totals	1,494,350.00	812,376.92	(682,273.08)	54%



**TOWN OF TOWNSEND
POLICE FUND INCOME STATEMENT
February 29, 2024**

REVENUES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Feb 67%
Impact Fees: Public Safety	22,500.00	10,500.00	(12,000.00)	47%
Fines - Police	6,000.00	1,420.67	(4,579.33)	24%
Grant Revenue	-	162,686.00	162,686.00	
Miscellaneous Income	3,900.00	4,130.58	230.58	106%
Transfers In	297,150.00	-	(297,150.00)	0%
Police Revenue Total	329,550.00	178,737.25	(150,812.75)	54%

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Feb 67%
Community Relations	1,000.00	672.50	(327.50)	67%
Repairs & Maintenance	6,650.00	2,863.38	(3,786.62)	43%
PD Bldg Expenses	1,500.00	102.45	(1,397.55)	7%
Security System - 661 South St	2,350.00	-	(2,350.00)	0%
Computer/Software Expense	1,500.00	791.43	(708.57)	53%
DSP Extra Duty Patrol	4,000.00	-	(4,000.00)	0%
PD Cleaning	1,200.00	800.00	(400.00)	67%
PD Pest Control	500.00	300.00	(200.00)	60%
PD Equipment	1,650.00	1,366.16	(283.84)	83%

PD Office Equipment	2,150.00	1,264.80	(885.20)	59%
Advertising	100.00	-	(100.00)	0%
Postage & Delivery	300.00	190.51	(109.49)	64%
Printing	200.00	-	(200.00)	0%
Miscellaneous Expense	300.00	251.79	(48.21)	84%
Prisoner Meals	100.00	-	(100.00)	0%
Training Classes	6,500.00	179.95	(6,320.05)	3%
Office Supplies	2,500.00	15.18	(2,484.82)	1%
Cleaning Supplies	250.00	-	(250.00)	0%
DUI Blood Draws	500.00	-	(500.00)	0%
Memberships & Subscriptions	300.00	150.00	(150.00)	50%
Fuel	11,000.00	2,878.07	(8,121.93)	26%
Insurance - (Gen Liability & Property)	7,100.00	3,960.83	(3,139.17)	56%
Uniforms: PD	21,900.00	2,491.44	(19,408.56)	11%
Professional Fees: Legal Services	5,000.00	-	(5,000.00)	0%
Professional Fees: New Hire/Occ Health	2,400.00	1,223.00	(1,177.00)	51%
Utilities - PD	11,850.00	6,369.29	(5,480.71)	54%
Total Administrative Expenditures	92,800.00	19,500.00	(66,929.22)	21%
Payroll & Benefits	311,900.00	133,134.25	(178,765.75)	43%
Total Payroll Expenditures	311,900.00	133,134.25	(178,765.75)	43%
Capital Expense - PD	31,100.00	163,226.06	132,126.06	525%
	31,100.00	163,226.06	132,126.06	525%
Police Expenditure Total	435,800.00	315,860.31	(113,568.91)	72%



TOWN OF TOWNSEND
SPECIAL REVENUE FUND INCOME STATEMENT
February 29, 2024

REVENUES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Feb 67%
Grants Revenue	753,100.00	10,500.00	(742,600.00)	1%
Special Revenue Fund Revenue Totals	753,100.00	10,500.00	(742,600.00)	1%

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Feb 67%
Capital Expenses - ARPA	753,100.00	139,005.84	(614,094.16)	18%
Special Revenue Fund Expenditure Totals	753,100.00	139,005.84	(614,094.16)	18%

4 pd veh radios, 4 mobile veh recording systems, gazebo,
 18% park cameras, doors @ PD, security enhancements at PD



TOWN OF TOWNSEND
POLICE GRANTS INCOME STATEMENT
 February 29, 2024

REVENUES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Feb 67%
Police Grants Revenue	43,800.00	10,500.00	(33,300.00)	24%
Police Grants Revenue Totals	43,800.00	10,500.00	(33,300.00)	24%

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Feb 67%
Overtime	12,000.00	4,894.12	(7,105.88)	41%
FICA	-	40.94	40.94	
Misc Expense	31,800.00	11,544.34	(20,255.66)	36%
Police Grants Expenditure Totals	43,800.00	16,479.40	(27,320.60)	38%