



Townsend Town Council Reorganization and Meeting

Agenda

June 5th, 2024 @ 7:00 pm

VIA CONFERENCE CALL &

Town Hall

7:00 pm Re-Organization Meeting

- I. Call to Order:
- II. Opening Ceremonies
 - A. Roll Call:
 - B. Pledge of Allegiance:
 - C. Recognition of Visitors:
 - D. Announcements:
- III. Adoption of Agenda.
- IV. Approval / Rejection of Minutes
 - A. **ACTION ITEM:** Approval/ Rejection of Town Council Minutes from the April 17th, 2024, Town Council Public Hearing.
 - B. **ACTION ITEM:** Approval/ Rejection of Town Council Minutes from the April 17th, 2024, Town Council Special Meeting.
 - C. **ACTION ITEM:** Approval/ Rejection of Town Council Minutes from the April 17th, 2024, Town Council Special Meeting Executive Session.
 - D. **ACTION ITEM:** Approval/ Rejection of Town Council Minutes from the May 1st, 2024, Town Council Meeting.
 - E. **ACTION ITEM:** Approval/ Rejection of Town Council Minutes from the May 10th, 2023, Town Council Meeting Executive Session.
 - F. **ACTION ITEM:** Approval/ Rejection of Town Council Minutes from the May 15th, 2024, Town Council Special Meeting.
 - G. **ACTION ITEM:** Approval/ Rejection of Town Council Minutes from the May 15th, 2024, Town Council Special Meeting Executive Session.
- V. Introduction of Incoming Council Members:
 - A. Mr. Scott Lobdell
 - B. Nomination of Council Member candidate(s).
- VI. Oath of Office for newly elected Council Member.
- VII. Oath of Office for newly appointed Council Member.
- VIII. Nomination and Election of Town Mayor for one (1) year term
- IX. Oath of Office for Mayor
- X. Reorganization of Committees by Town Mayor
- XI. Discussion and possible vote of rules for Town meetings.
- XII. Adjournment of Reorganization Meeting.

Town Meetings will return to both an in person and a virtual format.

Those wishing to attend virtually may dial **1(301)715-8592**. When directed, provide following meeting ID **827- 6421-7575#** and then the following password **361631#** to enter the meeting. If you choose to access the meeting online click the following link: <https://us02web.zoom.us/j/82764217575?pwd=aHI4RDhTZ0xiME1HV0ZOcHRxSHZ3QT09>

Residents will be able to view documents posted to the meeting tab on the Town website at <https://townsend.delaware.gov> or by joining the meeting via computer.

Town Council Meeting

- I. Call to Order:
- II. Opening Ceremonies
 - A. Roll Call:
 - B. Pledge of Allegiance:
 - C. Recognition of Visitors:
 - D. Announcements:
- III. Citizens Comments & Participation
- IV. Adoption of Agenda.
- V. Plan Presentations:
 - A. Discussion regarding Minor Subdivision request for Parcel #: 25-001.00-049, 0 Walnut Street.
 - B. Discussion regarding Major Subdivision with re-zoning request for Parcel #: 25-008.00-002, 100 Karins Boulevard.
- VI. Reports:
 - A. Mayor
 - B. New Castle County Councilman David Carter
 - C. Town of Townsend Police Chief's Report
 - D. Town Solicitor Lisa Hatfield
 - E. Town Engineer Erik Gruenes
- VII. Committee Reports
 - A. **Finance Committee:**
 1. Review and possible discussion on the April 2024 Budget vs. Actual Reports.
 - B. **Human Resources Committee:**
 - C. **Public Works and Land Use Development Committee:**
 1. **ACTION ITEM:** Discussion and possible vote regarding 2023 Outdoor Recreation, Parks, and Trails (ORPT) Grant Application.
 2. **ACTION ITEM:** Discussion and possible vote regarding the Townsend Municipal Park Irrigation System.
 - D. **Public Safety Committee:**
 - E. **Community Engagement Committee:**
 - F. **Code Review Committee:**
 - G. **Social Services Committee:**
- VIII. Discussion of future agenda items.
- IX. Recess Council Meeting to Convene Executive Session.
- X. **Convene Executive Session:** Pursuant to 29 Del. C. §§10004(b)(2) and (4), the Town Council will consider a motion to meet in executive session for a strategy session, which will include legal advice or opinions

from an attorney-at-law, with respect to potential litigation, as well as discussions that may have an adverse effect on the bargaining or litigation position of the Town, and 29 Del. C. §10004 (B)(9), the Town Council will consider a motion to meet in executive session for a strategy session, to address personnel matters.

XI. Close Executive Session & Re-convene Council Meeting.

XII. ACTION ITEM: Possible vote of Council.

XIII. Adjournment.
