



## **NOTICE OF SOLICITATION BOARD OF ELECTIONS MEMBERS**

**There is ONE Board of Election Seat open for appointment by Town Council. The position serves for an Indefinite Term until a successor is duly appointed. Please note that the 2025 Town of Townsend Election is scheduled for the first Saturday in May, May 3<sup>rd</sup>, 2025.**

**If you are interested in serving as a Member of the Board of Elections, please reach out by emailing Town Clerk, Mariaelena Rivera, at [townhall@townsend.delaware.gov](mailto:townhall@townsend.delaware.gov)**

The qualifications for Board of Election Members can be found below.

### **Qualifications for Board of Elections Members**

Townsend Municipal Code: **2.20.080 Board of Elections**

The Town of Townsend Board of Elections (to be referred to as "board of elections") is hereby established, having three members to be appointed by town council.

1. Each board member shall be a resident of the town and shall serve an indefinite term until his successor is duly appointed.
2. The board of elections shall be authorized to perform the duties and obligations set forth in 15 Del. C. § 7551, as amended, and to exercise any other such duties specifically authorized by the town council pursuant to the Charter and ordinances of the town, as amended.

### **15 Del. C. § 7551**

#### **§ 7551. Boards of Election; appointment, authority.**

(a) A Board of Elections shall be appointed as provided in the municipality's charter or code and shall oversee the election of the municipality's government.

(b) Members of municipal Boards of Elections shall be qualified electors in the municipality for which they are appointed and shall not be an elected official or candidate or an immediate family member of an elected official or candidate (mother, father, son, daughter, brother, sister, including half-brothers and sisters, stepfamily members and in-laws).

(c) Members of municipal Boards of Elections shall serve terms as provided in the municipality's charter or code.

(d) Upon confirmation of a member to a municipality's Board of Elections, the municipality shall issue a Certificate of Appointment to the member and the member shall swear or affirm the following oath orally and in writing:

I, \_\_\_\_\_, do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of Delaware, and that I will faithfully discharge the duties as a member of the Board of Elections for the city (or town) of \_\_\_\_\_ by ensuring that elections within the city (or town) are conducted fairly, impartially and in accordance with the Delaware Code and city (or town) charter and ordinances to the best of my ability.

(e) A municipal Board of Elections member shall not participate in electioneering. Electioneering includes political discussion of issues, candidates or partisan topics; the wearing of any button, banner or other object referring to issues, candidates or partisan topics; the display, distribution or other handling of literature or any writing or drawing referring to issues, candidates or partisan topics; and the deliberate projection of sound referring to issues, candidates or partisan topics from loudspeakers or otherwise. A Board of Elections member who violates this section shall be fined not more than \$500 and shall forfeit that Board of Election member's position on the Board.

(f) Municipal Boards of Elections shall consist of an odd number of members as stated in the municipality's charter or code, but in no case shall there be fewer than 3 members on the Board.

(g) Unless otherwise provided in the municipality's charter or code, the municipality's Board of Elections shall oversee the absentee ballot process for elections conducted in accordance with subchapters IV and V of this chapter.

(h) The Department of Elections shall make training available for the members of the municipality's Board of Elections on their roles and responsibilities.

(i) A municipal Board of Elections may request, in writing, advice and guidance from the Department of Elections. The Department to which a Board of Elections makes a request shall provide a written response as soon as practical but no later than 7 business days following receipt of the request.

(j) Municipalities shall post the names and contact information for its Board of Elections in the city/town hall or in the building where the municipal government meets, and on the municipality's website if it has one.

(k) A municipality shall notify the State Election Commissioner of the members of its Board of Elections when such members are installed.

Additional details on the election can be here: [Article V Nominations and Elections](#)