



**TOWN OF TOWNSEND
GENERAL FUND INCOME STATEMENT
March 31, 2024**

REVENUES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Mar 75%
Impact Fees: Fire House Impact Fees	11,250.00	12,000.00	750.00	107%
Franchise Fees	22,000.00	14,113.83	(7,886.17)	64%
Interest Income	20,000.00	62,801.56	42,801.56	314%
Miscellaneous Income	1,500.00	1,840.73	340.73	123%
Property Transfer Taxes	250,000.00	191,631.28	(58,368.72)	77%
Real Estate Property Tax	660,000.00	662,457.07	2,457.07	100%
Violations, Fines & Penalties	1,500.00	1,100.00	(400.00)	73%
Rental Registration Fee	1,600.00	2,170.00	570.00	136%
Total Administrative Revenue	967,850.00	948,114.47	(19,735.53)	98%
Impact Fees	101,250.00	108,000.00	6,750.00	107%
Permits and Fees	62,700.00	70,408.24	7,708.24	112%
Town Permits	84,100.00	128,697.85	44,597.85	153%
Total Permits & Licenses Revenues	248,050.00	307,106.09	59,056.09	124%
Park rental	600.00	1,225.00	625.00	204%
Total Park & Recreation Revenues	600.00	1,225.00	625.00	204%
Municipal Street Aid Grant	59,600.00	59,162.21	(437.79)	99%
Grants Revenue	317,900.00	27,976.88	(289,923.12)	9%

Total Grant Revenues	377,500.00	87,139.09	(290,360.91)	23%
Community Events: Donations	1,500.00	1,750.00	250.00	117%
Town Fair Donation	3,100.00	3,412.50	312.50	110%
Community Events: Town Fair	2,000.00	1,215.00	(785.00)	61%
Total Community Events Revenues	6,600.00	6,377.50	(222.50)	97%
General Fund Revenue Total	1,600,600.00	1,349,962.15	(250,637.85)	84%

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Mar 75%
Impact Fees: Fire House Impact Fees	11,250.00	19,500.00	8,250.00	173%
Advertising	450.00	550.01	100.01	122%
Accounting Audit	25,000.00	27,600.00	2,600.00	110%
PNC Credit Card Fees and Reward Credits	-	2,192.13	2,192.13	
Computer/Software Support	43,300.00	32,736.86	(10,563.14)	76%
DE League of Local Governmts	2,750.00	1,616.32	(1,133.68)	59%
Decorations	500.00	139.92	(360.08)	28%
Elections Expense	1,000.00	-	(1,000.00)	0%
Copier Maintenance Agreement	3,500.00	2,333.08	(1,166.92)	67%
Town Insurance (General Liab & Property)	25,000.00	24,388.78	(611.22)	98%
Maintenance:Town Hall Cleaning/Pest Ctrl	2,300.00	1,650.00	(650.00)	72%
Membership Fees	400.00	450.00	50.00	113%
General Town Hall Expenses	10,000.00	6,650.12	(3,349.88)	67%
Office Equipment	2,000.00	76.98	(1,923.02)	4%
Security System @ 141 Main Street	2,000.00	-	(2,000.00)	0%
Office Supplies	2,800.00	307.73	(2,492.27)	11%
Flowers & Gifts	1,000.00	320.95	(679.05)	32%
Code Red	2,600.00	2,537.50	(62.50)	98%
Postage & Delivery	4,000.00	2,650.04	(1,349.96)	66%
Town Merchandise/Uniforms	750.00	-	(750.00)	0%
Professional Fees	120,500.00	111,474.50	(9,025.50)	93%

General Legal	75,000.00	25,124.97	(49,875.03)	33%
Board of Adjustment	5,500.00	4,259.86	(1,240.14)	77%
IPA Services	1,000.00	105.00	(895.00)	11%
Subscription Fee	1,800.00	1,463.46	(336.54)	81%
Training Classes	2,500.00	610.00	(1,890.00)	24%
Trash Collection Service	226,400.00	170,213.99	(56,186.01)	75%
Travel & Entertainment	1,500.00	217.66	(1,282.34)	15%
Utilities - Town Hall	13,300.00	9,152.65	(4,147.35)	69%
Street Lights	96,800.00	78,766.27	(18,033.73)	81%
Unrealized Gains/Losses	-	(119,200.69)	(119,200.69)	
Realized Gains/Losses	-	1,690.52	1,690.52	
Total Administrative Expenditures	684,900.00	409,578.61	(275,321.39)	60%
Payroll & Benefits	599,700.00	383,205.96	(216,494.04)	64%
Total Payroll Expenditures	599,700.00	383,205.96	(216,494.04)	64%
Professional Fees: Code Enf/Inspections	40,000.00	44,229.80	4,229.80	111%
Professional Fees: Lot Grading Reviews	8,000.00	8,800.00	800.00	110%
Charter/Comp Plan Fees	1,000.00	-	(1,000.00)	0%
Total Code & Planning Expenditures	49,000.00	53,029.80	4,029.80	108%
Town Equipment Fuel	5,000.00	1,664.41	(3,335.59)	33%
Park Maintenance Expense	34,500.00	5,141.02	(29,358.98)	15%
Vehicle/Equipment Maintenance	4,200.00	1,271.29	(2,928.71)	30%
Public Works Equipment	3,900.00	2,077.55	(1,822.45)	53%
Public Works Uniforms	1,200.00	212.48	(987.52)	18%
Town Landscaping & Beautification	1,500.00	109.95	(1,390.05)	7%
Street Repairs	82,600.00	37,499.17	(45,100.83)	45%
Total Public Works Expenditures	132,900.00	47,975.87	(84,924.13)	36%
Community Relations	1,250.00	450.14	(799.86)	36%
Community Events Expense	9,100.00	2,334.60	(6,765.40)	26%
National Wildlife Foundation/Habitats	500.00	10.15	(489.85)	2%

Total Community Events Expenditures	10,850.00	2,794.89	(8,055.11)	26%
Capital Expenses	17,000.00	8,041.25	(8,958.75)	47%
Total Capital Expenditures	17,000.00	8,041.25	(8,958.75)	47%
General Fund Expenditure Totals	1,494,350.00	904,626.38	(589,723.62)	61%



**TOWN OF TOWNSEND
POLICE INCOME STATEMENT
March 31, 2024**

REVENUES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Mar 75%
Impact Fees: Public Safety	22,500.00	24,000.00	1,500.00	107%
Fines - Police	6,000.00	1,493.01	(4,506.99)	25%
Grant Revenue	162,700.00	162,686.00	(14.00)	100%
Miscellaneous Income	3,900.00	4,130.58	230.58	106%
Transfers In	297,150.00	-	(297,150.00)	0%
Police Revenue Total	492,250.00	192,309.59	(299,940.41)	39%

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Mar 75%
Community Relations	1,000.00	672.50	(327.50)	67%
Repairs & Maint - Vehicles	6,650.00	2,863.38	(3,786.62)	43%
PD Bldg Expenses	1,500.00	107.05	(1,392.95)	7%
Security System - 661 South St	2,350.00	-	(2,350.00)	0%
Computer/Software Expense	1,500.00	941.87	(558.13)	63%
DSP Extra Duty Patrol	4,000.00	-	(4,000.00)	0%
PD Cleaning	1,200.00	900.00	(300.00)	75%
PD Pest Control	500.00	490.00	(10.00)	98%

PD Equipment	1,650.00	1,366.16	(283.84)	83%
PD Office Equipment	2,150.00	1,409.15	(740.85)	66%
Advertising	100.00	-	(100.00)	0%
Postage & Delivery	300.00	190.51	(109.49)	64%
Printing	200.00	-	(200.00)	0%
Miscellaneous Expense	300.00	251.79	(48.21)	84%
Prisoner Meals	100.00	-	(100.00)	0%
Training Classes	6,500.00	179.95	(6,320.05)	3%
Office Supplies	2,500.00	15.18	(2,484.82)	1%
Cleaning Supplies	250.00	-	(250.00)	0%
DUI Blood Draws	500.00	-	(500.00)	0%
Memberships & Subscriptions	300.00	575.00	275.00	192%
Fuel	11,000.00	3,325.31	(7,674.69)	30%
Insurance - (Gen Liability & Property)	7,100.00	3,960.83	(3,139.17)	56%
Uniforms: PD	21,900.00	2,491.44	(19,408.56)	11%
Professional Fees: Legal Services	5,000.00	-	(5,000.00)	0%
Professional Fees: New Hire/Occ Health	2,400.00	1,223.00	(1,177.00)	51%
Utilities - PD	11,850.00	7,685.45	(4,164.55)	65%
Total Administrative Expenditures	92,800.00	28,648.57	(64,151.43)	31%
Payroll & Benefits	291,900.00	151,793.41	(140,106.59)	52%
Total Payroll Expenditures	291,900.00	151,793.41	(140,106.59)	52%
Capital Expense - PD	213,800.00	169,273.06	(44,526.94)	79%
Total Capital Expenditures	213,800.00	169,273.06	(44,526.94)	79%
Police Expenditure Total	598,500.00	349,715.04	(248,784.96)	58%



TOWN OF TOWNSEND
SPECIAL REVENUE FUND INCOME STATEMENT
March 31, 2024

REVENUES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Mar 75%
Grants Revenue	753,100.00	-	753,100.00	0%
Special Revenue Fund Revenue Totals	753,100.00	-	753,100.00	0%

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Mar 75%
Capital Expenses - ARPA	753,100.00	139,005.84	614,094.16	18%
Special Revenue Fund Expenditure Totals	753,100.00	139,005.84	614,094.16	18%



**TOWN OF TOWNSEND
POLICE GRANTS INCOME STATEMENT
March 31, 2024**

REVENUES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Mar 75%
Police Grants Revenue	45,700.00	43,886.06	(1,813.94)	96%
Police Grants Revenue Totals	45,700.00	43,886.06	(1,813.94)	96%

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for Mar 75%
Overtime	12,000.00	4,894.12	(7,105.88)	41%
FICA	-	40.94	40.94	
Misc Expense	33,700.00	11,544.34	(22,155.66)	34%
Police Grants Expenditure Totals	45,700.00	16,479.40	(29,220.60)	36%