



**Town of Townsend Public Works & Land Use
Development Committee Meeting
March 27, 2024 @ 6:30 pm
VIA Conference Call & Town Hall
141 Main St, Townsend, DE 19734**

6:30 pm Public Works & Land Use Development Committee Meeting

- I. Call to Order: 6:31 pm.
- II. Opening Ceremonies
 - a. Roll Call: Chairman J. Bangura, Co- Chairman M. Chapman, Town Engineer E. Van-Otoo, and Town Clerk M. Rivera.
 - b. Pledge of Allegiance: all present recited the Pledge of Allegiance.
 - c. Recognition of Visitors:
 1. Scott Lobdell
 - d. Announcements: none.
- III. Citizens Comments & Participation.
 - a. None.
- IV. Adoption of Agenda.
 - a. Agenda adopted.
- V. Discussion regarding Road Program Proposal from RVE.
 - a. TE Van-Otoo presented the Road Program Proposal from RVE.
 - b. TE Van-Otoo presented New Castle County (NCC) GIS Map of the Finley Street location and noted this road was not included due to the possible development of the Public Works Pole Barn at this site.
 - c. TE Van-Otoo presented NCC GIS Map of the proposed locations to be addressed first.
 - d. TE Van-Otoo advised Main Street is a DeIDOT maintained road. TE Van-Otoo noted the Town may send requests for repairs to DeIDOT.
 1. TC Rivera to report the pothole expanding at the intersection of Main Street and Commerce Steet by the Post Office to be repaired.
 - e. TE Van-Otoo advised once RVE receives authorization, repairs may proceed. TE Van-Otoo advised the bid process will begin early summer and the actual work will be completed in the summer.
 - f. TE Van-Otoo explained core samples will determine if base repairs are needed on Ginn Street.
 - g. TE Van-Otoo advised Helen Drive may be chosen as a substitute for the DeIDOT road. TE Van-Otoo explained the other streets have a potential for construction projects. TE Van-Otoo noted the roads in the Town are in overall good condition.



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- h.** Mr. Lobdell clarified that the area that need repair on Ginn Street are between Main Street and Gray Street.
 - i.** Mayor Lobdell advised Commerce Street and Fulton Street may be deed restricted. Additionally, he will discuss with the owners to confirm if they are interested in the Town paving these roads with the possibility of creating a two-way street.
 - j.** Mayor Lobdell advised rough estimates are required for the proposed roads so assist with the determination of which roads will be on the proposal.
 - k.** The Committee confirmed the following plan:
 - 1.** Confirm with TS Hatfield if the Town is able to pave Commerce Street and Fulton Street.
 - l.** If TS Hatfield confirms this is allowable then the Town may reach out to the owners of Commerce Street and Fulton Street.
 - 2.** Re-order prioritization of roads as – Ginn Street, Faulkland Street, Commerce Street, and Fulton Street.
 - 3.** Contingency needed for Commerce Street and Fulton Street
 - l.** Proposal for repair costs has previously been estimated at \$142,000.
 - m.** CM Chapman advised residents have expressed their concerns to him regarding ADA handicap compliant ramps that are missing throughout TV I. CM Chapman advised approximately 6 are missing on Edgar Road and 1 on the corner of Edgar Road and Edgar Road. CM Chapman will send aerial view of all the missing ramps and suggestions for TV I to TE Van-Otoo. TE Van-Otoo will prepare a proposal for work to be completed.
 - n.** The Committee agreed to reconvene discussion on April 11th at 6:30 pm.
 - 1.** TE Van-Otoo to determine to other streets for repaving in replacement of Commerce Street and Fulton Street.
 - 2.** Discussion and review of TV I, TV II, and TS ADA Compliant Ramps
- VI.** Adjourn.
- a.** Meeting adjourned at 7:23 pm.