Townsend Town Council Meeting Agenda
September 4th, 2024 @ 7:00 pm
VIA CONFERENCE CALL & Town Hall
141 Main St, Townsend, DE 19734

7:00 pm Town Council Meeting

I. Call to Order:

II. Opening Ceremonies
   A. Roll Call:
   B. Pledge of Allegiance:
   C. Recognition of Visitors:
   D. Announcements:

III. General Citizen Comments

IV. Review/Adoption of Agenda

V. Approval / Rejection of Minutes:
   A. **ACTION ITEM:** Approval/ Rejection of Town Council Minutes from the August 7th, 2024, Town Council Meeting Minutes.
   B. **ACTION ITEM:** Approval/ Rejection of Town Council Minutes from the August 7th, 2024, Town Council Meeting Executive Session Minutes.

VI. Departmental Reports:
   A. Mayor S. Lobdell
      1. **ACTION ITEM:** Discussion and possible vote to approve Resolution 2024-007, a resolution to recognize previous Councilman Joshua Mertz
      2. **ACTION ITEM:** Discussion and possible vote on appointment of one Board of Elections Member.
         i. Possible swearing in of new Board of Elections member.
   B. New Castle County Councilman David Carter
   C. Town of Townsend Police Chief's Report
   D. Town Solicitor Lisa Hatfield
   E. Town Engineer Erik Gruenes
   F. Town Manager Julie Goodyear
      1. **ACTION ITEM:** Review and discussion of the Fire Marshall "Memorandum of Understanding".
      2. **ACTION ITEM:** Discussion and possible vote on the bid(s) received for the road paving of Finley Street and Fulton Street.
      3. **ACTION ITEM:** Discussion on Street Lights within the Town.
      4. **ACTION ITEM:** Discussion on road speed signs on Commerce Street and Railroad Avenue.
      5. **ACTION ITEM:** Discussion regarding Major Subdivision and Re-zoning request for Townsend Acres preliminary Concept plan review.
      6. **ACTION ITEM:** Review RVE 2024-2025 rate sheet & contract for consideration.

VII. Committee Reports:
   A. **Finance Committee**: Chair: Mayor S. Lobdell, Co-Chair: Councilman J. Bangura
      1. **ACTION ITEM**: Review and possible discussion on the July 2024 Budget vs. Actual Reports.
   B. **Human Resources Committee**: Chair: Councilman Suhr, Co-Chair: Mayor S. Lobdell
   C. **Public Works and Land Use Development Committee:** Chair: Councilman J. Bangura, Co-Chair: Councilman M. Chapman
   D. **Public Safety Committee:** Chair: Councilman M. Suhr, Co-Chair: TBD
   E. **Community Engagement Committee:** TBD
   F. **Code Review Committee:** Chair: Mayor S. Lobdell, Co-Chair: Councilman M. Chapman
      1. **ACTION ITEM:** Discussion and possible vote regarding enforcement of the dumpster ordinance.
   G. **Veterans & Social Services Committee:** Chair: Councilman Chapman, Co-Chair: Councilman M. Suhr

VIII. Discussion of future agenda items.

IX. Recess Council Meeting to Convene Executive Session.

X. **Convene Executive Session:** Pursuant to 29 Del. C. §§10004(b)(4)(9), the Town Council will consider a motion to meet in executive session for a strategy session, which will include legal advice or opinions from an attorney-at-law, with respect to potential litigation, as well as discussions that may have an adverse effect on the bargaining or litigation position of the Town, and to address personnel matters.

XI. **Close Executive Session & Re-convene Council Meeting.**

XII. **ACTION ITEM:** Possible vote of Council.

XIII. Adjournment.

**Agenda updated on 8/30/2024 to add items VI F (6) and edits to items (X)- JG