



**Townsend Community Engagement & Veterans  
Committee Meetings  
November 09, 2022 @ 5:00 pm  
VIA Conference Call & Town Hall  
141 Main St, Townsend, DE 19734**

5:00 pm Community Engagement Committee Meeting

- I. Call to Order: 5 pm
- II. Opening Ceremonies
  - a. Roll Call: Councilwoman S. Rojas and Town Manager TM Tantillo
  - b. Pledge of Allegiance:
  - c. Recognition of Visitors: None
  - d. Announcements: None
- III. Citizens Comments & Participation.
  - a. None
- IV. Adoption of Agenda.
  - a. Agenda adopted.
- V. Debrief regarding Trunk or Treat and Pumpkin Patch Events
  - a. CW Rojas and TM Tantillo stated it was a great turnout.
- VI. Discussion regarding Art Mural Contest.
  - a. CW Rojas confirmed Art Mural Contest has been distributed to the schools.
  - b. CW Rojas noted the deadline will be in January.
- VII. Discussion to finalize plan for Veterans Day Event.
  - a. CW Rojas confirmed the event will take place outside.
  - b. TM Tantillo will finalize details with the Cub Scouts.
  - c. Finalized a schedule for the event.
  - d. Town to share the event flyer on November 10<sup>th</sup>.
- VIII. Discussion regarding Food Drives:
  - a. DVSA – Has begun on November 3<sup>rd</sup> and will end on November 22<sup>nd</sup>.
  - b. For Our Daily Bread – Will be held from December 1<sup>st</sup> through December 19<sup>th</sup>.
  - c. 3 Palms Zoo. – Will be held from December 12<sup>th</sup> through December 21<sup>st</sup>.
  - d. TM Tantillo confirmed postings have been made.
- IX. Discussion regarding Holiday Lights Contest.
  - a. CW Rojas advised judging will take place roughly between December 15<sup>th</sup> through December 17<sup>th</sup>. CW Rojas advised she will be judging alongside Mayor Scott and CM Mertz.
  - b. TM Tantillo noted winners will be announced at the January Council meeting.
- X. Discussion regarding Christmas Caroling Event and Tree Lighting Event.

Town Meetings will return to both an in person and a virtual format.

Those wishing to attend virtually may dial **1(301)715-8592**. When directed, provide following meeting ID **827- 6421-7575#** and then the following password **361631#** to enter the meeting. If you choose to access the meeting online click the following link:

<https://us02web.zoom.us/j/82764217575?pwd=aHI4RDhTZ0xiME1HV0ZOcHRxSHZ3QT09>

Residents will be able to view documents posted to the meeting tab on the Town website at [www.townsend.delaware.gov](http://www.townsend.delaware.gov) or by joining the meeting via computer.



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- a. TM Tantillo proposed December 10<sup>th</sup> to start around 3 pm.
  - b. Discussed setup, guests, and supplies needed for the event.
  - c. Discussed bands for the event.
  - d. TM Tantillo to prepare a tentative schedule based off of last years event.
- XI.** Discussion regarding possible ACT/SAT mock test for February and March.
- a. CW Rojas to follow up with the Sylvan Learning Center to confirm the student capacity.
  - b. CW Rojas proposed to hold the event in February from 9 am to 1 pm.
- I.** Adjournment.
- a. Meeting adjourned at 5:30 pm.
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5:30 pm Veterans Committee Meeting

- I.** Call to Order:
- II.** Opening Ceremonies
  - a. Roll Call: Councilwoman S. Rojas and Town Manager TM Tantillo
  - b. Pledge of Allegiance:
  - c. Recognition of Visitors: None
  - d. Announcements: None
- III.** Citizens Comments & Participation.
  - a. None
- IV.** Adoption of Agenda.
  - a. Agenda adopted.
- V.** Discussion to finalize plan for Veterans Day Event.
  - a. CW Rojas confirmed the schedule of events.
  - b. CW Rojas confirmed all of the Town windows have been filled with children's coloring pages for the Veterans Day Event. Additionally, stars have been spraypainted on the Townhall sidewalks.
- VI.** Adjournment.
  - a. Meeting adjourned at 5:53 pm.