



**TOWN OF TOWNSEND**  
**GENERAL FUND INCOME STATEMENT**  
**July 31, 2024**

<b>REVENUES</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>OVER/(UNDER)</b>	<b>Target % for July 8%</b>
Impact Fees: Fire House Impact Fees	15,000.00	-	(15,000.00)	0%
Franchise Fees	20,000.00	-	(20,000.00)	0%
Interest Income	55,000.00	10,511.88	(44,488.12)	19%
Miscellaneous Income	2,000.00	126.25	(1,873.75)	6%
Property Transfer Taxes	250,000.00	62,405.31	(187,594.69)	25%
Real Estate Property Tax	633,200.00	520.75	(632,679.25)	0%
Violations, Fines & Penalties	2,500.00	702.50	(1,797.50)	28%
Rental Registration Fee	1,700.00	-	(1,700.00)	0%
<b>Total Administrative Revenues</b>	<b>979,400.00</b>	<b>74,266.69</b>	<b>(905,133.31)</b>	<b>8%</b>
Impact Fees: General Impact Fees	135,000.00	-	(135,000.00)	0%
Permits and Fees	71,900.00	2,765.00	(69,135.00)	4%
Town Permits	142,900.00	1,771.54	(141,128.46)	1%
<b>Total Permits &amp; Licenses Revenues</b>	<b>349,800.00</b>	<b>4,536.54</b>	<b>(345,263.46)</b>	<b>1%</b>
Park rental	1,500.00	850.00	(650.00)	57%
<b>Total Park &amp; Recreation Revenues</b>	<b>1,500.00</b>	<b>850.00</b>	<b>(650.00)</b>	<b>57%</b>
Grants Revenue	314,500.00	-	(314,500.00)	0%
Municipal Street Aid Grant	59,200.00	-	(59,200.00)	0%

<b>Total Grant Revenues</b>	<b>373,700.00</b>	-	<b>(373,700.00)</b>	<b>0%</b>
Community Events: Donations	1,800.00	-	(1,800.00)	0%
Town Fair Donation	5,000.00	-	(5,000.00)	0%
Community Events: Town Fair	2,000.00	-	(2,000.00)	0%
<b>Total Community Events Revenues</b>	<b>8,800.00</b>	-	<b>(8,800.00)</b>	<b>0%</b>

<b>General Fund Revenue Totals</b>	<b>1,713,200.00</b>	<b>79,653.23</b>	<b>(1,633,546.77)</b>	<b>5%</b>
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<b>EXPENDITURES</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>OVER/(UNDER)</b>	<b>Target % for July 8%</b>
Impact Fees: Fire House Impact Fees	15,000.00	-	(15,000.00)	0%
Advertising	300.00	-	(300.00)	0%
Accounting Audit	30,000.00	-	(30,000.00)	0%
Bank Fees - PNC Operating Account	-	156.53	156.53	
Computer/Software Support	48,500.00	11,658.57	(36,841.43)	24%
DE League of Local Governmts	2,800.00	-	(2,800.00)	0%
Decorations	1,000.00	-	(1,000.00)	0%
Elections Expense	1,000.00	-	(1,000.00)	0%
Copier Maintenance Agreement	3,500.00	178.66	(3,321.34)	5%
Town Insurance (General Liab & Property)	26,000.00	12,969.17	(13,030.83)	50%
Maintenance:Town Hall Cleaning/Pest Ctrl	2,400.00	150.00	(2,250.00)	6%
Membership Fees	500.00	225.00	(275.00)	45%
General Town Hall Expenses	10,000.00	25.83	(9,974.17)	0%
Office Equipment	2,000.00	-	(2,000.00)	0%
Security System @ 141 Main Street	1,500.00	-	(1,500.00)	0%
Office Supplies	2,800.00	109.05	(2,690.95)	4%
Flowers & Gifts	1,000.00	-	(1,000.00)	0%
Code Red	3,000.00	2,890.85	(109.15)	96%
Postage & Delivery	4,600.00	33.84	(4,566.16)	1%
Town Merchandise/Uniforms	700.00	-	(700.00)	0%
General Legal	60,000.00	-	(60,000.00)	0%

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for July 8%
New Hire/Urgent Care	500.00	-	(500.00)	0%
Board of Adjustment	5,000.00	-	(5,000.00)	0%
IPA Services	1,000.00	-	(1,000.00)	0%
Subscription Fee	2,400.00	119.99	(2,280.01)	5%
Training Classes	2,500.00	550.00	(1,950.00)	22%
Trash Collection Service	241,200.00	19,791.20	(221,408.80)	8%
Travel & Entertainment	1,500.00	-	(1,500.00)	0%
Utilities - Town Hall	15,000.00	1,188.67	(13,811.33)	8%
<b>Total Administrative Expenditures</b>	<b>485,700.00</b>	<b>50,047.36</b>	<b>(435,652.64)</b>	<b>10%</b>
Payroll & Benefits	552,300.00	23,593.48	(528,706.52)	4%
<b>Total Payroll Expenditures</b>	<b>552,300.00</b>	<b>23,593.48</b>	<b>(528,706.52)</b>	<b>4%</b>
General Engineering	60,000.00	-	(60,000.00)	0%
Code Enf/Inspections	65,100.00	-	(65,100.00)	0%
Lot Grading Reviews	13,800.00	-	(13,800.00)	0%
Charter/Comp Plan Fees	1,000.00	-	(1,000.00)	0%
<b>Total Code &amp; Planning Expenditures</b>	<b>139,900.00</b>	<b>-</b>	<b>(139,900.00)</b>	<b>0%</b>
Street Lights	111,100.00	8,940.73	(102,159.27)	8%
<b>Total Street Lights Expenditures</b>	<b>111,100.00</b>	<b>8,940.73</b>	<b>(102,159.27)</b>	<b>8%</b>
Town Equipment Fuel	3,000.00	162.50	(2,837.50)	5%
Park Maintenance Expense	35,000.00	282.15	(34,717.85)	1%
Vehicle/Equipment Maintenance	3,700.00	20.68	(3,679.32)	1%
Public Works Equipment	4,300.00	220.96	(4,079.04)	5%
Public Works Uniforms	1,200.00	-	(1,200.00)	0%
Town Landscaping & Beautification	2,500.00	-	(2,500.00)	0%
Street Repairs: Maintenance	59,200.00	23.88	(59,176.12)	0%
Street Repairs: Snow Removal	20,000.00	-	(20,000.00)	0%

Note:  
July actuals do not  
include RVE expenses  
as they have not  
been finalized.

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for July 8%
<b>Total Public Works Expenditures</b>	<b>128,900.00</b>	<b>710.17</b>	<b>(128,189.83)</b>	<b>1%</b>
Community Relations	1,300.00	-	(1,300.00)	0%
Community Events Expense	10,500.00	-	(10,500.00)	0%
National Wildlife Foundation/Habitats	600.00	-	(600.00)	0%
<b>Total Community Events Expenditures</b>	<b>12,400.00</b>	<b>-</b>	<b>(12,400.00)</b>	<b>0%</b>
Capital Expenses	93,900.00	-	(93,900.00)	0%
	<b>93,900.00</b>	<b>-</b>	<b>(93,900.00)</b>	<b>0%</b>
<b>General Fund Expenditure Totals</b>	<b>1,524,200.00</b>	<b>83,291.74</b>	<b>(1,440,908.26)</b>	<b>5%</b>



**TOWN OF TOWNSEND  
POLICE FUND INCOME STATEMENT  
July 31, 2024**

<b>REVENUES</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>OVER/(UNDER)</b>	<b>Target % for July 8%</b>
Impact Fees: Public Safety	22,500.00	-	(22,500.00)	0%
Fines - Police	3,000.00	376.66	(2,623.34)	13%
Grant Revenue	373,300.00	-	(373,300.00)	0%
Miscellaneous Income	4,200.00	-	(4,200.00)	0%
Transfers In	208,000.00	-	(208,000.00)	0%
<b>Total Police Revenues</b>	<b>611,000.00</b>	<b>376.66</b>	<b>(610,623.34)</b>	<b>0%</b>

<b>EXPENDITURES</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>OVER/(UNDER)</b>	<b>Target % for July 8%</b>
Community Relations	1,000.00	-	(1,000.00)	0%
Repairs & Maint - Vehicles/Equipment	8,400.00	2,819.92	(5,580.08)	34%
PD Bldg Expenses	800.00	2.30	(797.70)	0%
Computer/Software Expense	900.00	68.00	(832.00)	8%
PD Cleaning	1,200.00	100.00	(1,100.00)	8%
PD Pest Control	800.00	-	(800.00)	0%
PD Equipment	1,000.00	221.99	(778.01)	22%
PD Office Equipment	1,800.00	144.35	(1,655.65)	8%
Postage & Delivery	500.00	-	(500.00)	0%
Prisoner Meals	100.00	-	(100.00)	0%

EXPENDITURES	BUDGET	ACTUAL	OVER/(UNDER)	Target % for July 8%
Training Classes	4,800.00	384.00	(4,416.00)	8%
Office Supplies	500.00	-	(500.00)	0%
Cleaning Supplies	400.00	-	(400.00)	0%
DUI Blood Draws	100.00	-	(100.00)	0%
Memberships & Subscriptions	400.00	-	(400.00)	0%
Fuel	11,000.00	-	(11,000.00)	0%
Insurance - (Gen Liability & Property)	8,000.00	3,960.83	(4,039.17)	50%
Uniforms: PD	3,900.00	-	(3,900.00)	0%
Legal Services	2,500.00	-	(2,500.00)	0%
Utilities - PD	15,500.00	1,050.90	(14,449.10)	7%
<b>Total Administrative Expenditures</b>	<b>63,600.00</b>	<b>8,752.29</b>	<b>(54,847.71)</b>	<b>14%</b>
Payroll & Benefits	358,900.00	12,824.71	(346,075.29)	4%
<b>Total Payroll Expenditures</b>	<b>358,900.00</b>	<b>12,824.71</b>	<b>(346,075.29)</b>	<b>4%</b>
Capital Expense - PD	377,500.00	-	(377,500.00)	0%
<b>Total Capital Expenditures</b>	<b>377,500.00</b>	<b>-</b>	<b>(377,500.00)</b>	<b>0%</b>
<b>Total Police Expenditures</b>	<b>800,000.00</b>	<b>21,577.00</b>	<b>(778,423.00)</b>	<b>3%</b>



**TOWN OF TOWNSEND**  
**SPECIAL REVENUE FUND INCOME STATEMENT**  
 July 31, 2024

<b>REVENUES</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>OVER/(UNDER)</b>	<b>Target % for July 8%</b>
Grants Revenue	501,200.00	-	(501,200.00)	0%
<b>Special Revenue Fund Revenue Totals</b>	<b>501,200.00</b>	<b>-</b>	<b>(501,200.00)</b>	<b>0%</b>

<b>EXPENDITURES</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>OVER/(UNDER)</b>	<b>Target % for July 8%</b>
Capital Expenses - ARPA	501,200.00	32,334.20	(468,865.80)	6%
<b>Special Revenue Fund Expenditure Totals</b>	<b>501,200.00</b>	<b>32,334.20</b>	<b>(468,865.80)</b>	<b>6%</b>



**TOWN OF TOWNSEND  
POLICE GRANTS INCOME STATEMENT  
July 31, 2024**

<b>REVENUES</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>OVER/(UNDER)</b>	<b>Target % for July 8%</b>
Police Grants Revenue	21,100.00	-	-21,100.00	0%
<b>Police Grants Fund Revenue Totals</b>	<b>21,100.00</b>	<b>-</b>	<b>(21,100.00)</b>	<b>0%</b>

<b>EXPENDITURES</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>OVER/(UNDER)</b>	<b>Target % for July 8%</b>
Overtime	12,700.00	-	(12,700.00)	0%
Misc Expense	8,400.00	-	(8,400.00)	0%
<b>Police Grants Fund Expenditure Totals</b>	<b>21,100.00</b>	<b>-</b>	<b>(21,100.00)</b>	<b>0%</b>