



Townsend Town Council Meeting Agenda
October 2nd, 2024 @ 7:00 pm
VIA CONFERENCE CALL & Town Hall
141 Main St, Townsend, DE 19734

7:00 pm Town Council Meeting

- I. Call to Order:
- II. Opening Ceremonies
 - A. Roll Call:
 - B. Pledge of Allegiance:
 - C. Recognition of Visitors:
 - D. Announcements:
- III. General Citizen Comments
- IV. Review/Adoption of Agenda
- V. Approval / Rejection of Minutes:
 - A. **ACTION ITEM:** Approval/ Rejection of Town Council Minutes from the September 4th, 2024, Town Council Meeting Minutes.
 - B. **ACTION ITEM:** Approval/ Rejection of Town Council Minutes from the September 4th, 2024, Town Council Meeting Executive Session Minutes.
 - C. **ACTION ITEM:** Approval/ Rejection of Special Town Council Minutes from the September 23rd, 2024, Town Council Meeting Minutes.
 - D. **ACTION ITEM:** Approval/ Rejection of Special Town Council Minutes from the September 23rd, 2024, Town Council Meeting Executive Session Minutes.
- VI. Departmental Reports:
 - A. Mayor S. Lobdell
 1. **ACTION ITEM:** Discussion and possible vote on appointment of one Board of Elections Member.
 - i. Possible swearing in of new Board of Elections member.
 - B. New Castle County Councilman David Carter
 - C. Town of Townsend Police Chief's Report
 - D. Town Solicitor Lisa Hatfield
 - E. Town Engineer Erik Gruenes
 - F. Town Manager Julie Goodyear
 1. **ACTION ITEM:** Discussion and possible vote on the bid(s) received for the road paving of Finley Street and Fulton Street.
 2. **ACTION ITEM:** Discussion on Trick or Treating night and procedures
- VII. Committee Reports:
 - A. **Finance Committee:** Chair: Mayor S. Lobdell, Co-Chair: Councilman J. Bangura
 1. **ACTION ITEM:** Review and possible discussion on the August 2024 Budget vs. Actual Reports.
 - B. **Human Resources Committee:** Chair: Councilman Suhr, Co-Chair: Mayor S. Lobdell

Town Meetings will be held both in person and in a virtual format.

Those wishing to attend virtually may dial **1(301)715-8592**. When directed, provide following meeting ID **827- 6421-7575#** and then the following password **361631#** to enter the meeting. If you choose to access the meeting online click the following link: <https://us02web.zoom.us/j/82764217575?pwd=aHI4RDhTZ0xiME1HV0ZOcHRxSHZ3QT09>

Residents will be able to view documents posted to the meeting tab on the Town website at <https://townsend.delaware.gov> or by joining the meeting via computer.

- C. **Public Works and Land Use Development Committee:** Chair: Councilman J. Bangura, Co-Chair: Councilman M. Chapman
 - D. **Public Safety Committee:** Chair: Councilman M. Suhr, Co-Chair: Councilman D. Wiggins
 - E. **Community Engagement Committee:** Chair: Councilman D. Wiggins
 - F. **Code Review Committee:** Chair: Mayor S. Lobdell, Co-Chair: Councilman M. Chapman
 - 1. **ACTION ITEM:** Discussion and first reading regarding enforcement of the dumpster ordinance.
 - G. **Veterans & Social Services Committee:** Chair: Councilman M. Chapman, Co-Chair: Councilman M. Suhr
- VIII.** Discussion of future agenda items.
- IX.** Recess Council Meeting to Convene Executive Session.
- X. Convene Executive Session:** Pursuant to 29 Del. C. §§10004(b)(9), the Town Council will consider a motion to meet in executive session for a strategy session, which will include legal advice or opinions from an attorney-at-law, with respect to potential litigation, as well as discussions that may have an adverse effect on the bargaining or litigation position of the Town, and to address personnel matters.
- XI. Close Executive Session & Re-convene Council Meeting.**
- XII. ACTION ITEM:** Possible vote of Council.
- XIII.** Adjournment.
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