

Scott Lobdell, Mayor
Joseph Bangura, Councilman
Matthew Chapman, Councilman
Marcus Suhr, Councilman
Dylan K. Wiggins, Councilman



Julie Goodyear, Town Manager
Jennifer Helms, Financial Officer
Mariaelena Rivera, Town Clerk
Kelsey Gallagher, Admin. Assistant
Erik Gruenes, Town Engineer
Lisa Hatfield, Town Attorney

Creating clear and fair rules for a raffle is essential to ensure transparency and compliance with legal requirements. Here's a basic template for raffle rules:

Raffle Rules

1. Eligibility
 - Participants must be 21 years of age or older.
 - Employees of The Town of Townsend and their immediate families are not eligible to participate.
 - Participants must reside in Townsend.
2. How to Enter
 - Purchase a raffle ticket for \$10 (Ten Dollars) each.
 - Tickets can be purchased in person at Townsend Town Hall or via PayPal.
 - Each ticket must be filled out with the participant's name, address, and phone contact information.
3. Raffle Period
 - The raffle begins on September 1st, 2024 and ends on September 30th, 2024.
 - All entries must be received by 12 o'clock noon on September 30th.
 - Raffle Period will end earlier than designated if all 1000 tickets are purchased.
4. Drawing and Winner Notification
 - The drawing will be held the first week of October at Townsend Town Hall.
 - Three Winners will be selected randomly from all eligible entries.
 - Winners will be notified by Phone within 3 Business Days of the drawing.
 - If a winner cannot be contacted within 3 Business days of the drawing, an alternate winner will be selected.
5. Prizes
 - Cash Raffle
 - 1st Prize – 25% of raffle pot raised.
 - 2nd Prize – 15% of raffle pot raised
 - 3rd Prize – 10% of raffle pot raised.
 - Prizes are non-transferable and no substitutions are allowed except by the sponsor in their sole discretion.
 - Any expenses not specifically mentioned as part of the prize are the sole responsibility of the winner.
6. Odds of Winning
 - The odds of winning depend on the number of eligible entries received.
7. General Conditions

P.O. Box 223 · 141 Main Street · Townsend, DE 19734
Phone (302) 378-8082 · Fax: (302) 378-7099 · <https://townsend.delaware.gov> · townhall@townsend.delaware.gov

- By entering, participants agree to be bound by these rules and the decisions of The Town of Townsend – Veterans & Social Services Committee, which are final and binding.
 - The Town of Townsend – Veterans & Social Services Committee, reserves the right to disqualify any individual who tampers with the entry process or violates these rules.
 - The Town of Townsend – Veterans & Social Services Committee is not responsible for any technical malfunctions or other issues that may cause an entry to be lost or delayed.
8. Privacy
- Personal information collected from participants will only be used for the purpose of administering the raffle and contacting winners.
9. Compliance with Laws
- The raffle is subject to all applicable federal, state, and local laws and regulations.
 - Void where prohibited by law.
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Contact Information

For any questions or concerns, please contact us at:

- Town of Townsend
- 302-378-8082
- Townhall@Townsend.Delaware.Gov