



**Town of Townsend Veterans & Social Services
Committee Meeting Agenda
July 23, 2024 @ 6:00 pm
Town Hall
141 Main St, Townsend, DE 19734**

6:00 pm Veterans & Social Services Committee Meeting

- I. Call to Order: 6:03 pm
- II. Opening Ceremonies
 - a. Roll Call: Chairman M. Chapman, Co-Chair M. Suhr, and Town Manager J. Goodyear
 - b. Pledge of Allegiance: all present recited the Pledge of Allegiance.
 - c. Recognition of Visitors: none.
 - d. Announcements: none.
- III. Citizens Comments & Participation.
 - a. None.
- IV. Adoption of Agenda.
 - a. Agenda adopted.
- V. Discussion regarding Townsend Veterans Raffle.
 - a. C Chapman desires to sell tickets equivalent to \$10,000 and to keep the raffle open for 30 days; winners have three days to collect their prize.
 - b. C Chapman advised the Town may not currently have the capacity to accept online bidding.
 - c. The Committee confirmed the following timeframes depending on how quickly donations will be received:
 1. Raffle opened in November and prize drawings to be in December.
 2. Raffle opened in September and prize drawings to be in October.
 - d. C Chapman shared survey results of previous survey that reflect top prizes desired are cash prizes and gift cards.
 - e. TM Goodyear shared concerns of online payments would create additional reconciliation needs for the Finance Officer.
 1. C Chapman questioned if either a Zelle or Venmo option be used to avoid multiple reconciliations, if yes that would avoid multiple steps for the finance officer.
 2. TM Goodyear to confirm with the Finance Officer if these options are possible.
- VI. Discussion regarding Wildlife, Veterans, and Historical priorities.



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- a. C Chapman confirmed TV I (Townsend Village I) is willing to have a butterfly garden at the Town's expense and has proposed three locations. Furthermore, TVI has polled to the Owners asking to select a preferred location.

- 1. The Committee agreed to wait until the open space is turned over before installing a new butterfly garden.

VII. Discussion regarding Back-to-School Event/Night Out

a. Confirm Date and Time

- 1. TM Goodyear shared the updates on the donations being received at Townhall.
- 2. TM Goodyear confirmed the following organizations who have already committed to donating:
 - I. NABVETS committed to donating backpacks
 - II. Mathnasium committed to donating supplies
- 3. CC Suhr suggests reaching out to Amazon and other larger companies as they may have a budget for donations or local community outreach.
- 4. TM Goodyear advised other local organizations are hosting school supply drives.
- 5. The Committee agreed to cancel the Back-to-School night event and still solicit donations to give as a one-time donation to schools or other organizations since the turnout last year was not what was expected.
- 6. TM Goodyear mentioned the Townsend PD is interested in hosting a "public safety" night that was typically combined with back-to-school night.
 - I. CC Suhr advised TM Goodyear to reach out to Chief Longo to draft a proposal for the Public Safety Committee to review.

VIII. Adjourn.

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- a. Meeting adjourned at 7:27 pm.
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