



**Town of Townsend Community Engagement  
Committee Meeting  
December 18<sup>th</sup>, 2024 @ 10:00 am  
VIA Conference Call & Town Hall  
141 Main St. Townsend, DE 19734**

10:00 am Community Engagement  
Committee Meeting

- I. Call to Order:
- II. Opening Ceremonies
  - a. Roll Call:
  - b. Pledge of Allegiance:
  - c. Recognition of Visitors:
  - d. Announcements:
- III. Citizens Comments & Participation.
- IV. Adoption of Agenda.
- V. Approval / Rejection of Minutes:
  - a. **ACTION ITEM:** Approval/ Rejection of Community Engagement Committee Minutes from the October 30<sup>th</sup>, 2024 meeting.
  - b. **ACTION ITEM:** Approval/ Rejection of Community Engagement Committee Minutes from the November 12<sup>th</sup>, 2024 meeting
- VI. Discuss and Review 2025 Town Fair Flyers, registration forms and additional planning docs for final approval before posting to public.
- VII. Ongoing Business Updates.
- VIII. New Business.
- IX. Discussion regarding next meeting date.
- X. Adjourn.

Committee Meetings will be held both in person and in a virtual format.

Those wishing to attend virtually may dial **1(301)715-8592**. When directed, provide following meeting ID **827-6421-7575#** and then the following password **361631#** to enter the meeting. If you choose to access the meeting online click the following link:  
<https://us02web.zoom.us/j/82764217575?pwd=aHI4RDhTZ0xjME1HV0ZOcHRxSHZ3QT09>

Residents will be able to view documents posted to the meeting tab on the Town website at <https://townsend.delaware.gov> or by joining the meeting via computer.