



**Public Safety Committee Meeting
December 18th, 2024 @ 5:00 pm
VIA Conference Call & Town Hall
141 Main St, Townsend, DE 19734**

5:00 pm Public Safety Committee Meeting

- I. Call to Order: Approximately 5:00 pm
- II. Opening Ceremonies
 - a. Roll Call: CM M. Suhr, TM J. Goodyear, and Chief R. Longo.
 - b. Pledge of Allegiance: All participated in the Pledge of Allegiance.
 - c. Recognition of Visitors: None.
 - d. Announcements: None.
- III. Adoption of Agenda.
 - a. *All agreed to adopt the agenda.*
- IV. Discussion and review of “wish list” items for new Police Department build.
 - a. Chief Longo shares his list of wants and needs in the attached packet.
 1. Chief Longo states a few items that are not necessary and can be weeded out of his list such as holding cells and more than one public restroom.
 2. TM Goodyear states she does not think Engineer needs to review security systems and IT infrastructure or training for staff on systems and equipment.
 - I. All agree.
- V. Discussion and review of bid packet for Police Department build.
 - a. TM Goodyear states the timeframe breakdown must be advertised for 15 days then the bid may be posted which would take us into the New Year.
 1. CM Suhr shares this may meet the requirements for a special meeting for bid opening.



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b. CM Suhr stated that there needs to be more details on the “wants” list so that way TM Goodyear and Chief Longo do not get bombarded by requests for additional information from potential bidders.

1. Chief Longo confirms he will include more information in the list.

c. TM Goodyear suggested holding a pre-bid meeting to clarify and discrepancies in the wish list.

1. CM Suhr agrees and shares that this will help with the requests for additional information.

d. CM Suhr requests that Chief Longo keep his list to what he needs rather than all the extras that are wanted.

e. TM Goodyear asks if the job will be prevailing wage.

1. CM Suhr recommends checking with the State on this information.

VI. Ongoing Business Updates.

a. None.

VII. Discussion of future agenda items.

a. None.

VIII. Discussion regarding next meeting dates.

a. None.

IX. Adjournment.

a. *All agreed to adjourn the meeting.*

1. *Meeting adjourned approximately 5:59pm.*