



**Finance Committee Meeting
March 10th, 2025 @ 12:00 pm
VIA Conference Call & Town Hall
141 Main St, Townsend, DE 19734**

12:30 pm Finance Committee Meeting

- I. Call to Order: Approximately 12:08 pm.
- II. Opening Ceremonies
 - a. Roll Call: Mayor S. Lobdell, CM J. Bangura, TM J. Goodyear, FO J. Helms, TC K. Gallagher, Chief R. Longo
 - b. Pledge of Allegiance: None.
 - c. Recognition of Visitors: None.
 - d. Announcements:
 1. TM. Goodyear requested an increase in spending authority for the roof repair at Town Hall from \$10,000 to \$18,000.
 - I. *CM Bangura motioned to increase TM Goodyear's spending authority for roof repair. Mayor Lobdell seconded. Voice Vote- all yeas.*
- III. Citizens Comments & Participation: None.
- IV. Adoption of Agenda:
 - a. *All present agreed to adopt the agenda.*
- V. Approval/Rejection of minutes:
 - a. **ACTION ITEM:** Approval/rejection of Finance Committee minutes from the February 12th, 2024, meeting.
 1. *All present agreed to approve the meeting minutes for February 12th, 2024.*
 - b. **ACTION ITEM:** Approval/rejection of Finance Committee minutes from the March 13th, 2024, meeting.



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1. *All present agreed to approve the meeting minutes for March 13th, 2024.*

c. ACTION ITEM: Approval/rejection of Finance Committee minutes from May 15th, 2024, meeting.

1. *All present agreed to approve the meeting minutes for May 15th, 2024.*

VI. Discussion regarding the budget for Fiscal Year 2026.

a. Chief Longo goes over the attached PD 2026 FY budget.

1. Chief Longo agrees with the budget however he would like to change the salary raise for Sargent McCloskey to a promotion and raise.

I. FO Helms raises concerns about upcoming PD project budgeting along with this promotion and to delay the promotion until next fiscal year.

- a. When asked about the need for a promotion for Sargent McCloskey, Chief Longo states that Sargent McCloskey is doing the work of a lieutenant for less pay than most in the area.

II. Mayor Lobdell suggested taking another look at the fuel costs to see if it can make up for the pay raise for Sargent McCloskey.

- a. Mayor Lobdell offered to place the pay raise on hold until a further date to be taken into consideration.
- b. TM Goodyear notes that there may be a change in the processing of payroll which would also save money in the PD budget.



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2. TM Goodyear asks Chief Longo how vehicle repairs might be looking this year due to the age of PD vehicles.

- I. Chief Longo responded that possibly one vehicle may need electrical work which may dig into the budget.

- b. FO Helms goes over the attached General Funds FY 2026 Budget.

1. FO Helms states PW wish list items would be a salt spreader, a riding mower, a small garage or pole barn.

- I. TM Goodyear states we will save money on bulk salt once the salt spreader is purchased.

2. TM Goodyear goes over Travel and entertainment cost.

- I. TM Goodyear explains First Fridays as well as holiday celebrations being added to this budget and being re-labeled to Employee Appreciation.

- a. Mayor Lobdell agrees with the addition of Employee Appreciation and that it is beneficial to the employees.

3. TM Goodyear discusses dissolving the Flowers and Gifts section in budget.

4. FO Helms discusses computer support expenses due to a grant that has been applied for. If awarded the money would be returned to the Town.

VII. Discussion regarding new business.

- a. TM Goodyear would like to review with the committee the new tax assessments and rates at the next meeting due to time constraints for this meeting.

VIII. Discussion regarding next meeting date.

- a. *All agreed on April 25th, 2025, at 12:30pm*



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IX. Adjourn

a. *All agreed to adjourn.*

1. Adjourned approximately 1:06 pm.