



Townsend Town Council Reorganization and Meeting

Agenda

June 4th, 2025 @ 7:00 pm

VIA CONFERENCE CALL & Town Hall

141 Main St, Townsend, DE 19734

7:00 pm Re-Organization Meeting

- I. Call to Order:
- II. Opening Ceremonies
 - A. Roll Call:
 - B. Pledge of Allegiance
 - C. Moment of Silence
 - D. Recognition of Visitors:
 - E. Announcements:
- III. General Citizen Comments
- IV. Review/Adoption of Agenda
- V. Approval / Rejection of Minutes:
 - A. **ACTION ITEM:** Approval/Rejection of Town Council Minutes from May 7th, 2025, Town Council Meeting.
- VI. Introduction of Incoming Council Members:
 - A. Nomination of Council Member Candidate(s).
- VII. Oath of office for newly elected council member.
- VIII. Oath of office for newly elected council member.
- IX. Oath of office for newly elected council member.
- X. Nomination and Election of Town Mayor for (1) year term.
- XI. Oath of Office for Mayor.
- XII. Reorganization of Committees by Town Mayor.
- XIII. **ACTION ITEM:** Approval/Rejection of revised "Rules of Procedure For Council Meetings".
- XIV. Adjournment of Reorganization Meeting.

Town Meetings will be held both in person and in a virtual format.

Those wishing to attend virtually may dial **1(301)715-8592**. When directed, provide following meeting ID **827- 6421-7575#** and then the following password **361631#** to enter the meeting. If you choose to access the meeting online click the following link: <https://us02web.zoom.us/j/82764217575?pwd=aHI4RDhTZ0xiME1HV0ZOcHRxSHZ3QT09>

Residents will be able to view documents posted to the meeting tab on the Town website at <https://townsend.delaware.gov> or by joining the meeting via computer.

Town Council Meeting

- I. Call to Order:
- II. Opening Ceremonies
 - F. Roll Call:
 - G. Pledge of Allegiance

- H. Moment of Silence
- I. Recognition of Visitors:
- J. Announcements:
- III. General Citizen Comments
- IV. Review/Adoption of Agenda
- V. **ACTION ITEM:** Presentation and request from Girl Scout Troop 186 as it relates to a Gaga Ball installation at Town Park.
- VI. Departmental Reports:
 - A. Mayor S. Lobdell
 - B. New Castle County Councilman David Carter
 - C. Town of Townsend Police Chief’s Report
 - D. Town Solicitor Lisa Hatfield
 - E. Town Engineer Erik Gruenes
 - F. Town Manager Julie Goodyear
 - G. Public Works Supervisor Rick Boyer
- VII. Committee Reports:
 - A. **Finance Committee:** Chair: Mayor S. Lobdell, Co-Chair: Councilman J. Bangura
 - 1. **ACTION ITEM:** Review and possible discussion on the April 2025 Budget vs. Actual Reports.
 - 2. **ACTION ITEM:** First reading of Ordinance “2025-001: An Ordinance to Amend the Townsend Municipal Code & Charter Regarding Tax Rates”.
 - B. **Human Resources Committee:** Chair: Councilman Suhr, Co-Chair: Mayor S. Lobdell
 - C. **Public Works and Land Use Development Committee:** Chair: Councilman J. Bangura, Co-Chair: Councilman M. Chapman
 - D. **Public Safety Committee:** Chair: Councilman M. Suhr, Co-Chair: Councilman D. Wiggins
 - 1. **ACTION ITEM:** Discussion and review of Committee’s recommendation on PD Expansion Proposals received and possible vote to award project.
 - E. **Community Engagement Committee:** Chair: Councilman D. Wiggins
 - 1. **ACTION ITEM:** Discussion and Review of Town Fair Final details and announcements.
 - F. **Code Review Committee:** Chair: Mayor S. Lobdell, Co-Chair: Councilman M. Chapman

1. **ACTION ITEM:** First Reading of Ordinance 2025-001 “Ordinance to Amend Town Charter”

G. **Veterans & Social Services Committee:** Chair: Councilman M. Chapman, Co-Chair: Councilman M. Suhr

- VIII. Discussion of future agenda items.
 - IX. Recess Council Meeting to Convene Executive Session.
 - X. **Convene Executive Session:** Pursuant to 29 Del. C. §§10004(b)(9), the Town Council will consider a motion to meet in an executive session for the discussion personnel matters.
 - XI. **Close Executive Session & Re-convene Council Meeting.**
 - XII. **ACTION ITEM:** Possible vote of Council.
 - XIII. Adjournment.
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