



Townsend Town Council Reorganization and Meeting

Agenda

July 2nd, 2025 @ 7:00 pm

VIA CONFERENCE CALL & Town Hall

141 Main St, Townsend, DE 19734

7:00 pm Town Council Meeting

- I. Call to Order:
- II. Opening Ceremonies
 - A. Roll Call:
 - B. Pledge of Allegiance
 - C. Moment of Silence
 - D. Recognition of Visitors:
 - E. Announcements:
- III. General Citizen Comments
- IV. Review/Adoption of Agenda
- V. Approval / Rejection of Minutes:
 - A. **ACTION ITEM:** Approval/Rejection of Town Council Minutes from June 4th, 2025, Town Council Meeting.
- I. Departmental Reports:
 - A. Mayor S. Lobdell
 - B. New Castle County Councilman David Carter
 - C. Town of Townsend Police Chief's Report
 - D. Town Solicitor Lisa Hatfield
 - E. Town Engineer Erik Gruenes
 - F. Town Manager Julie Goodyear
 1. **ACTION ITEM:** Discussion and review of Planning Commission letter of recommendation for Chapter 24 edits of the Townsend Municipal Code.
 2. **ACTION ITEM:** First Reading of "Ordinance 2025-003" as it relates to Chapter 24 edits in the Townsend Municipal Code.
 3. **ACTION ITEM:** Discussion and review of 646 Wiggins Mill Property Inspection Report with potential vote on future plans on property.
 4. **ACTION ITEM:** Discussion and Review with a possible vote of Council, the proposals received for Town Inspection and Code Services.
 5. **ACTION ITEM:** Discussion and Review with a possible vote of Council, the proposals received for Town Engineering Services.
 - G. Public Works Supervisor Rick Boyer

Town Meetings will be held both in person and in a virtual format.

Those wishing to attend virtually may dial **1(301)715-8592**. When directed, provide following meeting ID **827- 6421-7575#** and then the following password **361631#** to enter the meeting. If you choose to access the meeting online click the following link: <https://us02web.zoom.us/j/82764217575?pwd=aHI4RDhTZ0xiME1HV0ZOcHRxSHZ3QT09>

Residents will be able to view documents posted to the meeting tab on the Town website at <https://townsend.delaware.gov> or by joining the meeting via computer.

II. Committee Reports:

A. **Finance Committee:** Chair: Mayor S. Lobdell, Co-Chair: Councilman J. Bangura

1. **ACTION ITEM:** Review and possible discussion on the May 2025 Budget vs. Actual Reports.
2. **ACTION ITEM:** Presentation and possible vote to approve FY26 Budget with “Ordinance 2025-004”
3. **ACTION ITEM:** First Reading of “Ordinance 2025-001” as it relates to the New Tax Rate
4. **ACTION ITEM:** First Reading of “Ordinance 2025-002” as it relates to Code updates to add Garbage and Light Tax.
5. **ACTION ITEM:** Resolution 2025-003 to Amend Town Charter for Garbage and Street Light Tax.

B. **Human Resources Committee:** Chair: Councilman Suhr, Co-Chair: Mayor S. Lobdell

C. **Public Works and Land Use Development Committee:** Chair: Councilman J. Bangura, Co-Chair: Councilman M. Chapman

1. **ACTION ITEM:** Discussion and review of plans for the Grant Funding of the 30K ORPT funds for a Feasibility Study.

D. **Public Safety Committee:** Chair: Councilman M. Suhr, Co-Chair: Councilman D. Wiggins

1. **ACTION ITEM:** Discussion and review of Committee’s recommendation on PD Expansion Proposals received and possible vote to award project.
2. **ACTION ITEM:** Review and Discussion with possible vote to approve RVE proposal for Bid proposal review & management services.

E. **Community Engagement Committee:** Chair: Councilman D. Wiggins

F. **Code Review Committee:** Chair: Mayor S. Lobdell, Co-Chair: Councilman M. Chapman

G. **Veterans & Social Services Committee:** Chair: Councilman M. Chapman, Co-Chair: Councilman M. Suhr

III. Discussion of future agenda items.

IV. Recess Council Meeting to Convene Executive Session.

V. **Convene Executive Session:** Pursuant to 29 Del. C. §§10004(b)(9), the Town Council will consider a motion to meet in an executive session for the discussion personnel matters.

VI. **Close Executive Session & Re-convene Council Meeting.**

VII. **ACTION ITEM:** Possible vote of Council.

VIII. Adjournment.
