



**Townsend Town Council Reorganization and Meeting
Agenda
August 6th, 2025 @ 7:00 pm
VIA CONFERENCE CALL & Town Hall
141 Main St, Townsend, DE 19734**

7:00 pm Town Council Meeting

- I. Call to Order:
- II. Opening Ceremonies
 - A. Roll Call:
 - B. Pledge of Allegiance
 - C. Moment of Silence
 - D. Recognition of Visitors:
 - E. Announcements:
- III. General Citizen Comments
- IV. Review/Adoption of Agenda
- V. Approval / Rejection of Minutes:
 - A. **ACTION ITEM:** Approval/Rejection of Town Council Minutes from July 2nd, 2025, Town Council Meeting.
 - B. **ACTION ITEM:** Approval/Rejection of Town Council Minutes from July 22nd, 2025, Special Town Council Meeting.
- VI. Departmental Reports:
 - A. Mayor S. Lobdell
 - B. New Castle County Councilman David Carter
 - C. Town of Townsend Police Chief's Report
 1. **ACTION ITEM:** Discussion and Review of presentation with potential vote of approval for Townsend PD K9 program.
 - D. Town Solicitor Lisa Hatfield
 - E. Town Engineer Erik Gruenes
 1. **ACTION ITEM:** Discussion and Review of RVE's recommendation letter for the 2025 Road Program, as it relates to the repaving of Brook Ramble Rd.
 2. **ACTION ITEM:** Discussion and Review with possible vote of RVE's proposal for the Feasibility Study for potential bike/walking trails throughout Town.
 - F. Town Manager Julie Goodyear
 1. **ACTION ITEM:** Discussion and Review of MSAF funding for FY26.

Town Meetings will be held both in person and in a virtual format.

Those wishing to attend virtually may dial **1(301)715-8592**. When directed, provide following meeting ID **827- 6421-7575#** and then the following password **361631#** to enter the meeting. If you choose to access the meeting online click the following link: <https://us02web.zoom.us/j/82764217575?pwd=aHI4RDhTZ0xiME1HV0ZOcHRxSHZ3QT09>

Residents will be able to view documents posted to the meeting tab on the Town website at <https://townsend.delaware.gov> or by joining the meeting via computer.

2. **ACTION ITEM:** Discussion and Review with potential vote of annexation for parcel's # 14-016.05-019, 14-016.05-023 & 14-016.05-018.
 3. **ACTION ITEM:** Discussion and review with potential vote of Engineering Services, Code Review and inspection Services scorecards from RFP responses.
- G. Public Works Supervisor Rick Boyer
- I. Committee Reports:
- A. **Finance Committee:** Chair: Mayor S. Lobdell, Co-Chair: Councilman J. Bangura
1. **ACTION ITEM:** Review and possible discussion on the June 2025 Budget vs. Actual reports.
 2. **ACTION ITEM:** Resolution 2025-005 to Amend FY26 Budget.
- B. **Human Resources Committee:** Chair: Councilman Suhr, Co-Chair: Mayor S. Lobdell
- C. **Public Works and Land Use Development Committee:** Chair: Councilman J. Bangura, Co-Chair: Councilman M. Chapman
1. **ACTION ITEM:** Discussion and Review with potential vote of approval of "Play Structure Plus (PSP)" proposal for repairs to the tennis courts.
- D. **Public Safety Committee:** Chair: Councilman M. Suhr, Co-Chair: Councilman D. Wiggins
1. **ACTION ITEM:** Review with discussion and potential vote on Committee's recommendation on the next steps for the Police Building Expansion project.
- E. **Community Engagement Committee:** Chair: Councilman D. Wiggins
1. **ACTION ITEM:** Review and Discussion of Town "Fall Festival" dates and ideas.
- F. **Code Review Committee:** Chair: Mayor S. Lobdell, Co-Chair: Councilman M. Chapman
- G. **Veterans & Social Services Committee:** Chair: Councilman M. Chapman, Co-Chair: Councilman M. Suhr
- II. Discussion of future agenda items.
- III. Recess Council Meeting to Convene Executive Session.
- IV. **Convene Executive Session:** Pursuant to 29 Del. C. §§10004(b)(9), the Town Council will consider a motion to meet in an executive session for the discussion personnel matters.
- V. **Close Executive Session & Re-convene Council Meeting.**
- VI. **ACTION ITEM:** Possible vote of Council.
- VII. Adjournment.

**** Revised to Include Item VI(F)(2) on 7/30/2025- JMG**