



Townsend Planning Commission Meeting Agenda
January 16th, 2025 @ 7:00 pm
Town Hall and via Conference Call

7:00 pm – PC Meeting

- I. Call to Order – The meeting was called to order at 7:05 pm.
- II. Opening Ceremonies
 - A. Roll Call

Present:
James Reyes
Lisa Brooks
Eschalla Clarke
JJ Asongu
Town Manager: Julie Goodyear
 - B. Pledge of Allegiance – All stood for the Pledge of Allegiance.
 - C. Visitor Acknowledgement – Mayor Scott Lobdell
 - D. Additions/Changes to the Agenda – Move “Agenda item V. Letter A” to after the minutes. James moved and Eschalla seconded changing the agenda items.
 - E. Announcements – No announcements
- III. Minutes from the December 11th, 2024, Planning Commission meeting to review and approve. Lisa moved to approve the minutes from December 11th, Eschalla seconded. All approved.
- IV. Review of PLUS (Preliminary Land Use Service) comment letter for Comprehensive (Comp) Plan Maps Amendment. Julie will send out the letter, so the Planning Commission can review and be ready to discuss at the next meeting. The Planning Commission will be ready to draft the letter to Plus at the next meeting.
- V. Discussion and review of edits to chapter 24 Zoning and unified development Code.
 - A. **ACTION ITEM:** Discussion on adding “mini-storage” as an acceptable conditional use in commercial zones. Scott discussed having conditional use surrounding mini-storage units because of the smaller houses (i.e., townhouse projects that are coming to the town). James discussed protecting the people in the town vs. businesses. Julie and Scott will look at codes in surrounding areas and bring them to the Planning Commission. Scott also advised looking at other items in the commercial code to see if other items should be conditional. We’ll need to review at the next meeting.
- VI. Discussion of February meeting date and agenda. The next meeting is scheduled Wednesday February 12th at 7pm.
- VII. Adjourn - Lisa moved to adjourn the meeting and Eschalla seconded. All approved. The meeting was adjourned at 8:14 pm.