



Townsend Town Council Meeting Agenda
September 3rd, 2025 @ 7:00 pm
VIA CONFERENCE CALL & Town Hall
141 Main St, Townsend, DE 19734

7:00 pm Town Council Meeting

- I. Call to Order:
- II. Opening Ceremonies
 - A. Roll Call:
 - B. Pledge of Allegiance
 - C. Moment of Silence
 - D. Recognition of Visitors:
 - E. Announcements:

III. General Citizen Comments

IV. Review/Adoption of Agenda

V. Departmental Reports:

A. Mayor S. Lobdell

- 1. **ACTION ITEM:** Discussion and possible vote on appointment of Council Member.

- i. Possible swearing of new Council Member.

- 2. **ACTION ITEM:** Discussion and possible vote on appointment of Planning Commission Member(s).

- i. Possible swearing in of new Planning Commission Member(s).

B. New Castle County Councilman David Carter

C. Town of Townsend Police Chief's Report

- 1. ACTION ITEM: Discussion and Review with potential vote of approval of the Townsend PD K9 program.
- 2. ACTION ITEM: Discussion and potential vote on opening a job position for Police Department.

D. Town Solicitor Lisa Hatfield

E. Town Engineer Erik Gruenes

- 1. ACTION ITEM: Discussion and Review with potential vote of approval of the RVE-Surface Water Grant proposal.

F. Town Manager Julie Goodyear

Town Meetings will be held both in person and in a virtual format.

Those wishing to attend virtually may dial **1(301)715-8592**. When directed, provide following meeting ID **827- 6421-7575#** and then the following password **361631#** to enter the meeting. If you choose to access the meeting online click the following link: <https://us02web.zoom.us/j/82764217575?pwd=aHI4RDhTZ0xiME1HV0ZOcHRxSHZ3QT09>

Residents will be able to view documents posted to the meeting tab on the Town website at <https://townsend.delaware.gov> or by joining the meeting via computer.

1. **ACTION ITEM:** First Reading of “Ordinance 2025-004” as it relates to the Annexation of Park Parcels.

G. Public Works Supervisor Rick Boyer

I. Committee Reports:

A. **Finance Committee:** Chair: Mayor S. Lobdell, Co-Chair: Councilman J. Bangura

1. **ACTION ITEM:** Discussion and Review with potential vote on revised Town Purchasing policy.

2. **ACTION ITEM:** Discussion and Review with potential vote on Town Collection Policy.

B. **Human Resources Committee:** Chair: Councilman Suhr, Co-Chair: Mayor S. Lobdell

C. **Public Works and Land Use Development Committee:** Chair: Councilman J. Bangura, Co-Chair: Councilman M. Chapman

1. **ACTION ITEM:** Discussion and Review with potential vote of Public Works Department Phase Plan.

D. **Public Safety Committee:** Chair: Councilman M. Suhr, Co-Chair: Councilman D. Wiggins

E. **Community Engagement Committee:** Chair: Councilman D. Wiggins

1. **ACTION ITEM:** Announcement of Town Movie Night- Fall Festival

F. **Code Review Committee:** Chair: Mayor S. Lobdell, Co-Chair: Councilman M. Chapman

G. **Veterans & Social Services Committee:** Chair: Councilman M. Chapman, Co-Chair: Councilman M. Suhr

II. Discussion of future agenda items.

III. Recess Council Meeting to Convene Executive Session.

IV. **Convene Executive Session:** Pursuant to 29 Del. C. §§10004(b)(9), the Town Council will consider a motion to meet in an executive session for the discussion personnel matters.

V. **Close Executive Session & Re-convene Council Meeting.**

VI. **ACTION ITEM:** Possible vote of Council.

VII. Adjournment.
