



Townsend Town Council Meeting Agenda
October 1st, 2025 @ 7:00 pm
VIA CONFERENCE CALL & Town Hall
141 Main St, Townsend, DE 19734

7:00 pm Town Council Meeting

- I. Call to Order:
- II. Opening Ceremonies
 - A. Roll Call:
 - B. Pledge of Allegiance
 - C. Moment of Silence
 - D. Recognition of Visitors:
 - E. Announcements:
- III. General Citizen Comments
- IV. Review/Adoption of Agenda
- V. **ACTION ITEM:** Discussion and Review of Planning Commission recommendation letter for Interfaith housing Minor Subdivision for “Walnut Street-West” with a potential vote of approval of the initial application and plans.
- VI. **ACTION ITEM:** First Reading of “Ordinance 2025-003” as it relates to Chapter 24 edits of Townsend Municipal Code.
- VII. Departmental Reports:
 - A. Mayor S. Lobdell
 1. **ACTION ITEM:** Possible swearing of new Council Member Syed Sharif.
 2. **ACTION ITEM:** Discussion and Possible vote to approve Resolution 2025-006, a resolution to recognize previous Councilman Marcus Suhr.
 3. **ACTION ITEM:** Discussion and possible vote to approve Resolution 2025-007, a resolution to recognize previous Townsend PD Officer Dwayne Hart.
 4. **ACTION ITEM:** Discussion and possible vote to approve Resolution 2025-009, a resolution to award Town Engineering Contract.
 - B. New Castle County Councilman David Carter
 - C. Town of Townsend Police Chief’s Report
 1. **ACTION ITEM:** Discussion and review of updates on hiring new member of Police Force.
 2. **ACTION ITEM:** Discussion and review of Police policies and procedures for K9 program with potential vote of approval for the program.

Town Meetings will be held both in person and in a virtual format.

Those wishing to attend virtually may dial **1(301)715-8592**. When directed, provide following meeting ID **827- 6421-7575#** and then the following password **361631#** to enter the meeting. If you choose to access the meeting online click the following link: <https://us02web.zoom.us/j/82764217575?pwd=aHI4RDhTZ0xiME1HV0ZOcHRxSHZ3QT09>

Residents will be able to view documents posted to the meeting tab on the Town website at <https://townsend.delaware.gov> or by joining the meeting via computer.

- D. Town Solicitor Lisa Hatfield
- E. Town Engineer Erik Gruenes
- F. Town Manager Julie Goodyear

- 1. **ACTION ITEM:** Second Reading of “Ordinance 2025-004” as it relates to the Annexation of Park Parcels with potential vote for approval.

- G. Public Works Supervisor Rick Boyer

I. Committee Reports:

- A. **Finance Committee:** Chair: Mayor S. Lobdell, Co-Chair: Councilman J. Bangura

- 1. **ACTION ITEM:** Discussion and Review with potential vote on revised Town Investment Policy.

- B. **Human Resources Committee:** Chair: Councilman Suhr, Co-Chair: Mayor S. Lobdell

- C. **Public Works and Land Use Development Committee:** Chair: Councilman J. Bangura, Co-Chair: Councilman M. Chapman

- 1. **ACTION ITEM:** Discussion and Review of Speed Study Results on Commerce Street.
 - 2. **ACTION ITEM:** Discussion and possible vote to approve Resolution 2025-008, a resolution for the revitalization of the smaller park.

- D. **Public Safety Committee:** Chair: Councilman M. Suhr, Co-Chair: Councilman D. Wiggins

- 1. **ACTION ITEM:** Discussion of Committee recommendation and possible vote to approve Resolution 2025-010, a resolution to award Contract on New Police Building Project.
 - 2. **ACTION ITEM:** Discussion and possible vote to approve Resolution 2025-011, a resolution to approve RVE proposal for Project Management of Police Building Project.

- E. **Community Engagement Committee:** Chair: Councilman D. Wiggins

- F. **Code Review Committee:** Chair: Mayor S. Lobdell, Co-Chair: Councilman M. Chapman

- 1. **ACTION ITEM:** First Reading of “Ordinance 2025-005” as it relates to clerical edits needed for Townsend Municipal Code.
 - 2. **ACTION ITEM:** First Reading of “Ordinance 2025-006” as it relates to Chapter 8 updates for Townsend Municipal Code.

- G. **Veterans & Social Services Committee:** Chair: Councilman M. Chapman, Co-Chair: Councilman M. Suhr

- II. Discussion of future agenda items.
 - III. Recess Council Meeting to Convene Executive Session.
 - IV. **Convene Executive Session:** Pursuant to 29 Del. C. §§10004(b)(4)(9), the Town Council will consider a motion to meet in an executive session for the discussion of potential litigation which will include legal advice or opinions from an attorney-at-law and personnel matters.
 - V. **Close Executive Session & Re-convene Council Meeting.**
 - VI. **ACTION ITEM:** Possible vote of Council.
 - VII. Adjournment.
-