



Townsend Town Council Meeting Agenda
November 5th, 2025 @ 7:00 pm
VIA CONFERENCE CALL & Town Hall
141 Main St, Townsend, DE 19734

7:00 pm Town Council Meeting

- I. Call to Order:
- II. Opening Ceremonies
 - A. Roll Call:
 - B. Pledge of Allegiance
 - C. Moment of Silence
 - D. Recognition of Visitors:
 - E. Announcements:

III. General Citizen Comments

IV. Review/Adoption of Agenda

V. Departmental Reports:

A. Mayor S. Lobdell

- 1. **ACTION ITEM:** Redistribution of Committee Chairs and Assignments.

B. New Castle County Councilman David Carter

C. Town of Townsend Police Chief's Report

- 1. **ACTION ITEM:** Discussion and review of updates on hiring new member of Police Force.

D. Town Solicitor Lisa Hatfield

E. Town Engineer

F. Town Manager Julie Goodyear

- 1. **ACTION ITEM:** Discussion and Review with potential vote of Council of PC recommendation letter of annexation request- Property Address 6073 Summit Bridge Road along with a zoning classification change.

G. Public Works Supervisor Rick Boyer

I. Committee Reports:

A. **Finance Committee:** Chair: Mayor S. Lobdell, Co-Chair: Councilman J. Bangura

- 1. **ACTION ITEM:** Review and possible discussion on the September 2025 Budget vs. Actual reports.

Town Meetings will be held both in person and in a virtual format.

Those wishing to attend virtually may dial **1(301)715-8592**. When directed, provide following meeting ID **827- 6421-7575#** and then the following password **361631#** to enter the meeting. If you choose to access the meeting online click the following link: <https://us02web.zoom.us/j/82764217575?pwd=aHI4RDhTZ0xiME1HV0ZOcHRxSHZ3QT09>

Residents will be able to view documents posted to the meeting tab on the Town website at <https://townsend.delaware.gov> or by joining the meeting via computer.

2. **ACTION ITEM:** Discussion and possible vote to approve Resolution 2025-013, a resolution to amendment FY25 Budget.
3. **ACTION ITEM:** Discussion and Review with potential vote on revised Town Investment Policy.

B. **Human Resources Committee:** Chair: Councilman Suhr, Co-Chair: Mayor S. Lobdell

C. **Public Works and Land Use Development Committee:** Chair: Councilman J. Bangura, Co-Chair: Councilman M. Chapman

1. **ACTION ITEM:** Discussion and Review with potential vote of Council to approve proposal for road repairs on Helen Drive.
2. **ACTION ITEM:** Discussion and Review with potential vote of Council to approve the reallocation of capital expense funds for Town sign to Public Works Facility.
3. **ACTION ITEM:** Discussion and Review of roads program funding.

D. **Public Safety Committee:** Chair: Councilman M. Suhr, Co-Chair: Councilman D. Wiggins

1. **ACTION ITEM:** Discussion and Review with potential vote of Council to approve of Change Order Requests and spending threshold for Police Building Items.

E. **Community Engagement Committee:** Chair: Councilman D. Wiggins

F. **Code Review Committee:** Chair: Mayor S. Lobdell, Co-Chair: Councilman M. Chapman

1. **ACTION ITEM:** Second Reading of "Ordinance 2025-005" as it relates to clerical edits needed for Townsend Municipal Code with potential vote for approval.
2. **ACTION ITEM:** Second Reading of "Ordinance 2025-006" as it relates to Chapter 8 updates for Townsend Municipal Code with potential vote for approval.
3. **ACTION ITEM:** Second Reading of "Ordinance 2025-003" as it relates to Chapter 24 edits of Townsend Municipal Code with potential vote for approval.

G. **Veterans & Social Services Committee:** Chair: Councilman M. Chapman, Co-Chair: Councilman M. Suhr

- II. Discussion of future agenda items.
- III. Recess Council Meeting to Convene Executive Session.
- IV. **Convene Executive Session:** Pursuant to 29 Del. C. §§10004(b)(4)(9), the Town Council will consider a motion to meet in an executive session for the discussion of potential litigation which will include legal advice or opinions from an attorney-at-law and personnel matters.
- V. **Close Executive Session & Re-convene Council Meeting.**
- VI. **ACTION ITEM:** Possible vote of Council.

VII. Adjournment.
