



**Town of Townsend Community Engagement
Committee Meeting
December 3rd, 2025 @ 3:00pm
VIA Conference Call & Town Hall
141 Main St. Townsend, DE 19734**

3:00pm Community Engagement Committee Meeting

- I.** Call to Order:
- II.** Opening Ceremonies
 - a.** Roll Call:
 - b.** Pledge of Allegiance:
 - c.** Recognition of Visitors:
 - d.** Announcements:
- III.** Citizens Comments & Participation.
- IV.** Adoption of Agenda.
- V.** **ACTION ITEM-** Review and discussion of Townsend Community Tutoring Initiative.
- VI.** New Business.
- VII.** Discussion regarding next meeting date.
- VIII.** Adjourn.

Committee Meetings will be held both in person and in a virtual format.

Those wishing to attend virtually may dial **1(301)715-8592**. When directed, provide following meeting ID **827-6421-7575#** and then the following password **361631#** to enter the meeting. If you choose to access the meeting online click the following link:
<https://us02web.zoom.us/j/82764217575?pwd=aHI4RDhTZ0xjME1HV0ZOcHRxSHZ3QT09>

Residents will be able to view documents posted to the meeting tab on the Town website at <https://townsend.delaware.gov> or by joining the meeting via computer.

Re: Tutoring Initiative- thoughts

From Dylan Wiggins <dwiggins@townsend.delaware.gov>

Date Fri 11/14/2025 2:26 PM

To Julie Goodyear <jgoodyear@townsend.delaware.gov>

Cc Julie Abrams <jabrams@townsend.delaware.gov>; Kelsey Gallagher <KGallagher@townsend.delaware.gov>

Good afternoon,

This looks awesome! Thank you for drafting these. I do have a few questions.

- 1) Are we targeting students or can anyone apply to be a tutor?
- 2) If we are accepting adult volunteers, should we include in the advertisement that adult volunteers must undergo a background check before tutoring students and add the link to IDme?
- 3) Disregard this format, I'm on my phone (🤖) should we first reach out to the schools before going public to see if we can fill the volunteer list with students? This may negate the need to cast a net online if we get 10-15 students who are interested in volunteering.

Let's talk more about this at our next Community Engagement Meeting. If we need to plan one we can do that as well. Great job as always!!

Thanks,

Dylan

Dylan K. Wiggins, Councilman

Town of Townsend, Delaware

DWiggins@townsend.delaware.gov

 Description: Town of Townsend2

P.O Box 223 | 141 Main Street | Townsend, Delaware 19734 | www.Townsend.Delaware.Gov

From: Julie Goodyear <jgoodyear@townsend.delaware.gov>

Sent: Friday, November 14, 2025 12:29:37 PM

To: Dylan Wiggins <dwiggins@townsend.delaware.gov>

Cc: Julie Abrams <jabrams@townsend.delaware.gov>; Kelsey Gallagher <KGallagher@townsend.delaware.gov>

Subject: Tutoring Initiative- thoughts

Good Morning Dylan,

I've created two sign up sheets for tutor volunteers as well as tutor needs requests. I also drafted a website posting advertising these list.

Please review both the lists and website posting and let me know if this is what you envisioned for this project?

Tutor Volunteer Sign up- [Townsend Volunteer Tutor Initiative – Fill out form](#)

Tutor Need sign up- [Townsend Tutor Support Sign-Up – Fill out form](#)

Website Posting:

Townsend Launches Community Tutoring Initiative

The Town of Townsend is excited to introduce a new community-based Tutoring Initiative designed to support local scholars and strengthen academic success throughout our town. This program connects skilled volunteer tutors with students who are seeking help in various subject areas. Tutoring and study sessions will take place at Town Hall, providing a safe and supportive environment for learning.

We are currently seeking volunteers who excel in specific fields of study and are willing to share their knowledge with students of all ages. At the same time, we are inviting students and families who need academic support to sign up so we can match them with an appropriate tutor.

Whether you are interested in volunteering or seeking tutoring assistance, we welcome you to join this effort to uplift and empower learners in our community.

Sign-Up Links

- Volunteer Tutor Sign-Up Form: [Townsend Volunteer Tutor Initiative – Fill out form](#)
- Student Tutoring Support Sign-Up Form: [Townsend Tutor Support Sign-Up – Fill out form](#)

Together, we can help every learner in Townsend reach their full potential. If you have questions about the program, please contact Town Hall for more information.

Best Regards,

Julie M. Goodyear

Town Manager

Phone: 302-378-8082

Fax: 1-302-378-7099

jgoodyear@townsend.delaware.gov



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