Townsend Town Council Meeting Agenda
December 3rd, 2025 @ 7:00 pm
VIA CONFERENCE CALL & Town Hall
141 Main St, Townsend, DE 19734

Town Meetings will be held both in person and in a virtual format.

Those wishing to attend virtually may dial **1(301)715-8592**. When directed, provide following meeting ID **827- 6421-7575#** and then the following password **361631#** to enter the meeting. If you choose to access the meeting online click the following link: **https://us02web.zoom.us/j/82764217575?pwd=aHI4RDhTZ0xjME1HV0ZOcHRxSHZ3QT09**

Residents will be able to view documents posted to the meeting tab on the Town website at **https://townsend.delaware.gov** or by joining the meeting via computer.

7:00 pm Town Council Meeting

I. Call to Order:

II. Opening Ceremonies

A. Roll Call:
B. Pledge of Allegiance
C. Moment of Silence
D. Recognition of Visitors:
E. Announcements:

III. General Citizen Comments

IV. Review/Adoption of Agenda

V. Approval/ Rejection of Minutes:

A. **ACTION ITEM:** Approval/Rejection of Town Council Minutes from July 2nd, 2025 Town Council Meeting.
B. **ACTION ITEM**: Approval/Rejection of Town Council Minutes from July 22nd, 2025 Special Town Council Meeting.
C. **ACTION ITEM**: Approval/Rejection of Town Council Minutes from August 6th, 2025 Town Council Meeting.
D. **ACTION ITEM**: Approval/Rejection of Town Council Minutes from August 20th, 2025 Special Town Council Meeting.
E. **ACTION ITEM:** Approval/Rejection of Town Council Minutes from September 3rd, 2025 Town Council Meeting.
F. **ACTION ITEM:** Approval/Rejection of Town Council Minutes from October 1st, 2025 Town Council Meeting.
G. **ACTION ITEM**: Approval/Rejection of Town Council Minutes from November 6th, 2025 Town Council Meeting.

VI. Departmental Reports:

A. Mayor S. Lobdell
B. New Castle County Councilman David Carter
C. Town of Townsend Police Chief's Report
    1. **ACTION ITEM:** Discussion and review of updates on hiring new members of Police Force.
D. Town Solicitor Lisa Hatfield
    1. **ACTION ITEM:** Discussion and Review with potential vote of Council to approve turn over of common areas within Townsend Village I from developer.
E. Town Engineer Brian Miller
F. Town Manager Julie Goodyear

1. **ACTION ITEM:** First Reading of "Ordinance 2025-008" as it relates to Chapter 24 updates for the Townsend Municipal Code.
2. **ACTION ITEM**: Discussion and Review with potential vote of Council to approve HVAC proposal for Town Hall systems along with allocation of fund spending.

G. Public Works Supervisor Rick Boyer

I. Committee Reports:

A. **Finance Committee**: Chair: Mayor S. Lobdell, Co-Chair: Councilman J. Bangura
   1. **ACTION ITEM**: Discussion and possible vote of approval of resolution 2025-014, a resolution to amend FY25 Budget.

B. **Human Resources Committee**: Chair: Councilman Suhr, Co-Chair: Mayor S. Lobdell

C. **Public Works and Land Use Development Committee:** Chair: Councilman J. Bangura, Co-Chair: Councilman M. Chapman
   1. **ACTION ITEM:** Discussion and Review with potential vote of Council to open an RFP for Public Works Structures.

D. **Public Safety Committee:** Chair: Councilman M. Suhr, Co-Chair: Councilman D. Wiggins

E. **Community Engagement Committee:** Chair: Councilman D. Wiggins

F. **Code Review Committee:** Chair: Mayor S. Lobdell, Co-Chair: Councilman M. Chapman
   1. **ACTION ITEM:** First Reading of "Ordinance 2025-009" as it relates to Chapter 18 updates for the Townsend Municipal Code.
   2. **ACTION ITEM:** Discussion and Review of the "Delaware Marijuana Control Act" as it relates to Townsend Code adjustments to either support or restrict cannabis sales within Town limits.

II. Discussion of future agenda items.

III. Recess Council Meeting to Convene Executive Session.

IV. **Convene Executive Session:** Pursuant to 29 Del. C. §§10004(b)(4)(9), the Town Council will consider a motion to meet in an executive session for the discussion of potential litigation which will include legal advice or opinions from an attorney-at-law and personnel matters.

V. **Close Executive Session & Re-convene Council Meeting.**

VI. **ACTION ITEM:** Possible vote of Council.

VII. Adjournment.