



**Townsend Town Council Meeting Agenda**  
**October 1st, 2025 @ 7:00 pm**  
**VIA CONFERENCE CALL & Town Hall**  
**141 Main St, Townsend, DE 19734**

**7:00 pm Town Council Meeting**

- I. Call to Order: Approximately 7:03pm.
- II. Opening Ceremonies
  - A. Roll Call: Mayor S. Lobdell, CM D. Wiggins, CM J. Bangura, CM M. Chapman, CM S. Sharif, TM J. Goodyear, TS M. Hoffman, PWS R. Boyer, & TE E. Gruenes (Via Zoom)
  - B. Pledge of Allegiance: All participated in the Pledge of Allegiance.
  - C. Moment of Silence: All participated in the Moment of Silence.
  - D. Recognition of Visitors: NCC CM D. Carter, A. Emsley, A. Mason (Via Zoom), M. Ellis (Via Zoom), K. Cooke (Via Zoom).
  - E. Announcements: None.
- III. General Citizen Comments:
  - A. Visitor A. Emsley asked about county tax reassessments.
    1. Mayor Lobdell states that Town is waiting on updated reassessments information.
- IV. Review/Adoption of Agenda
  - A. TM Goodyear would like to move item VII.A.1 ahead of Item V.
    1. *CM Chapman made a motion to adopt the agenda as written with TM Goodyears suggested changes. CM Bangura seconded the motion. Voice vote of Council-all yeas.*
- V. **ACTION ITEM:** Discussion and Review of Planning Commission recommendation letter for Interfaith housing Minor Subdivision for "Walnut Street-West" with a potential vote of approval of the initial application and plans.
  - A. *CM Chapman made a motion to vote for the approval of the: Walnut Street-West Minor" Subdivision. CM Wiggins seconded the motion. Voice vote of Council- all yeas.*
- VI. **ACTION ITEM:** First Reading of "Ordinance 2025-003" as it relates to Chapter 24 edits of Townsend Municipal Code.
  - A. *CM Wiggins made a motion to have TM Goodyear read the title and brief description of "Ordinance 2025-003". CM Bangura seconded the motion. Voice Vote of Council- all yeas.*
- VII. Departmental Reports:
  - A. Mayor S. Lobdell
    1. **ACTION ITEM:** Possible swearing of new Council Member Syed Sharif.
      - i. Councilman Syed Sharif swore in with TM Goodyear holding the bible.

2. **ACTION ITEM:** Discussion and Possible vote to approve Resolution 2025-006, a resolution to recognize previous Councilman Marcus Suhr.
  - i. *CM Chapman made a motion to read and vote to approve Resolution 2025-006. CM Wiggins seconded the motion.*
    1. *Roll Call: Mayor Lobdell- yea, CM Bangura-yea, CM Wiggins-yea, CM Chapman-yea, CM Sharif-yea.*
3. **ACTION ITEM:** Discussion and possible vote to approve Resolution 2025-007, a resolution to recognize previous Townsend PD Officer Dwayne Hart.
  - i. *CM Chapman made a motion to read and vote to approve Resolution 2025-006. CM Wiggins seconded the motion. Voice vote of Council- all yeas.*
    1. *Roll Call: Mayor Lobdell- yea, CM Bangura-yea, CM Wiggins-yea, CM Chapman-yea, CM Sharif-yea.*
4. **ACTION ITEM:** Discussion and possible vote to approve Resolution 2025-009, a resolution to award Town Engineering Contract.
  - i. CM Wiggins read resolution 2025-009 in its entirety to Council.
  - ii. CM Wiggins made a motion to vote to approve awarding the Town Engineering Contract to Pennoni associates. Cm Bangura seconded the motion.
    1. *Roll Call: Mayor Lobdell- yea, CM Bangura-yea, CM Wiggins-yea, CM Chapman-yea, CM Sharif-yea.*

B. New Castle County Councilman David Carter

1. NCC CM Carter shared he does not have an update on his federal housing funds due to the Gov shut down. He ensures despite the shut down his staff and himself are still working hard to create equal housing opportunities.

C. Town of Townsend Police Chief's Report

1. CM Wiggins commended Chief Longo on his acquisition of new free items for their new PD build.
2. **ACTION ITEM:** Discussion and review of updates on hiring new members of Police Force.
  - i. Chief Longo stated there has been no luck on hiring a new member of the Police force. Feedback from those interviewed is that the starting salary is too low.
    1. TM Goodyear asks if the PD will be paying to send the recruit to the academy.
      - a. Chief Longo replied yes, there is savings from losing an officer that would go towards sending the recruit to the academy.

2. TM Goodyear raises finance concerns about the hiring of an officer whilst sending them to the academy due to the allotted budget.
  - a. Chief Longo disputes that without officer Hart on the payroll, the PD has been saving what would have been his salary to put towards the academy which will not infringe on the allotted budget.
3. TM Goodyear asks Council to consider an expectation on payback when there is a new hire to compensate the Town if they do not fulfil duties.
3. **ACTION ITEM:** Discussion and review of Police policies and procedures for K9 program with potential vote of approval for the program.
  - i. *CM Wiggins made a motion to vote to approve the policies and procedures to enact a k-9 policy for the Townsend PD. CM Bangura seconded the motion. Voice vote of Council- all yeas.*

D. Town Solicitor Lisa Hatfield

1. Nothing to share.

E. Town Engineer Erik Gruenes

1. TE Gruenes shares a brief update on the roads program project and feasibility study progress.

F. Town Manager Julie Goodyear

1. TM Goodyear shares a brief update on her monthly report. She also shares the town has been awarded additional Surface Water Grant Funding.
2. **ACTION ITEM:** Second Reading of “Ordinance 2025-004” as it relates to the Annexation of Park Parcels with potential vote for approval.
  - i. CM Chapman made a motion to vote to approve “Ordinance 2025-004”. CM Wiggins seconded the motion.
    1. Roll Call: *Mayor Lobdell- yea, CM Bangura-yea, CM Wiggins-yea, CM Chapman-yea, CM Sharif-yea.*

G. Public Works Supervisor Rick Boyer

1. CM Chapman and CM Wiggins commended PW for their hard work in the past month.

I. Committee Reports:

- A. **Finance Committee:** Chair: Mayor S. Lobdell, Co-Chair: Councilman J. Bangura

1. **ACTION ITEM:** Discussion and Review with potential vote on revised Town Investment Policy.

- a. *CM Chapman made a motion to table the discussion until the next Finance Committee Meeting. CM Wiggins seconded the motion. Voice vote of Council- all yeas.*

**B. Human Resources Committee:** Chair: Councilman Suhr, Co-Chair: Mayor S. Lobdell

1. Nothing to share.

**C. Public Works and Land Use Development Committee:** Chair: Councilman J. Bangura, Co-Chair: Councilman M. Chapman

1. **ACTION ITEM:** Discussion and Review of Speed Study Results on Commerce Street.

- a. TM Goodyear shared the average rate of speeds throughout the time of the study.

- i. Council members all agree that the average speed rate does not call for additional police activity since it was within the speed limit.

2. **ACTION ITEM:** Discussion and possible vote to approve Resolution 2025-008, a resolution for the revitalization of the smaller park.

- a. CM Chapman made a motion to vote to approve Resolution 2025-008, to revitalize the smaller park. CM Bangura seconded the motion.

- i. Roll Call: *Mayor Lobdell- yeas, CM Bangura-yeas, CM Wiggins-yeas, CM Chapman-yeas, CM Sharif-yeas.*

**D. Public Safety Committee:** Chair: Councilman M. Suhr, Co-Chair: Councilman D. Wiggins

1. **ACTION ITEM:** Discussion of Committee recommendation and possible vote to approve Resolution 2025-010, a resolution to award Contract on New Police Building Project.

- a. *CM Chapman made a motion to read resolution 2025-010 in its entirety and vote to approve. CM Wiggins seconded the motion. Voice Vote of Council- all yeas.*

- i. Roll Call: *Mayor Lobdell- yeas, CM Bangura-yeas, CM Wiggins-yeas, CM Chapman-yeas, CM Sharif-yeas*

2. **ACTION ITEM:** Discussion and possible vote to approve Resolution 2025-011, a resolution to approve RVE proposal for Project Management of Police Building Project.



- a. None.

### III. Adjournment.

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- a. CM Bangura made a motion to adjourn the meeting. CM Wiggins seconded the motion. Voice vote of Council- all yeas.

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- i. Meeting adjourned approximately 10:11pm.
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