



Townsend Town Council Special Meeting Agenda
December 16th, 2025 @ 5:00 pm
VIA CONFERENCE CALL & Town Hall
141 Main St, Townsend, DE 19734

5:00 pm Town Council Meeting

- I. Call to Order:
- II. Opening Ceremonies
 - A. Roll Call:
 - B. Pledge of Allegiance
 - C. Moment of Silence
 - D. Recognition of Visitors:
 - E. Announcements:
- III. General Citizen Comments
- IV. Review/Adoption of Agenda
- V. **ACTION ITEM:** Discussion and review with potential vote of Council to approve HVAC proposal for Town Hall systems.
- VI. Discussion of future agenda items.
- VII. Recess Council Meeting to Convene Executive Session.
- VIII. **Convene Executive Session:** Pursuant to 29 Del. C. §§10004(b)(9), the Town Council will consider a motion to meet in an executive session for the discussion personnel matters.
- IX. **Close Executive Session & Re-convene Council Meeting.**
- X. **ACTION ITEM:** Possible vote of Council.
- XI. Adjournment.

Town Meetings will be held both in person and in a virtual format.

Those wishing to attend virtually may dial **1(301)715-8592**. When directed, provide following meeting ID **827- 6421-7575#** and then the following password **361631#** to enter the meeting. If you choose to access the meeting online click the following link: <https://us02web.zoom.us/j/82764217575?pwd=aHI4RDhTZ0xiME1HV0ZOcHRxSHZ3QT09>

Residents will be able to view documents posted to the meeting tab on the Town website at <https://townsend.delaware.gov> or by joining the meeting via computer.