

Townsend Town Council Special Meeting Agenda December 16th, 2025 @ 5:00 pm VIA CONFERENCE CALL & Town Hall 141 Main St, Townsend, DE 19734

5:00 pm Town Council Meeting

- **I.** Call to Order:
- II. Opening Ceremonies
 - A. Roll Call:
 - B. Pledge of Allegiance
 - C. Moment of Silence
 - D. Recognition of Visitors:
 - E. Announcements:
- III. General Citizen Comments
- IV. Review/Adoption of Agenda
- V. ACTION ITEM: Discussion and review with potential vote of Council to approve HVAC proposal for Town Hall systems.
- VI. ACTION ITEM: Discussion and Possible Vote on Turning Over Open Space in TVI & TVII.
 - **VI.** Discussion of future agenda items.
 - VII. Recess Council Meeting to Convene Executive Session.
 - VIII. Convene Executive Session: Pursuant to 29 Del. C. §§10004(b)(9), the Town Council will consider a motion to meet in an executive session for the discussion personnel matters.
 - IX. Close Executive Session & Re-convene Council Meeting.
 - X. ACTION ITEM: Possible vote of Council.
 - **XI.** Adjournment.

Revised KG 12/10/2025

Town Meetings will be held both in person and in a virtual format.

Those wishing to attend virtually may dial 1(301)715-8592. When directed, provide following meeting ID 827- 6421-7575# and then the following password 361631# to enter the meeting. If you choose to access the meeting online click the following link: https://us02web.zoom.us/j/82764217575?pwd=aHI4RDhTZ0xjME1HV0ZOcHRxSHZ3QT09

Residents will be able to view documents posted to the meeting tab on the Town website at https://townsend.delaware.gov or by joining the meeting via computer.

Kelsey Gallagher

From: Julie Goodyear < jgoodyear@townsend.delaware.gov>

Sent: Friday, December 5, 2025 3:27 PM

To: Kelsey Gallagher
Cc: Richard Boyer

Subject: Re: Request for Authorization to Approve Emergency Heating System Repair

Kelsey,

PLease add this to the meeting packet for special council meeting on 12/16

Best Regards,

Julie M. Goodyear Town Manager Phone: 302-378-8082 Fax: 1-302-378-7099

igoodyear@townsend.delaware.gov

"How beautiful a day can be when kindness touches it"

George Elliston



P.O Box 223 | 141 Main Street | Townsend, Delaware 19734 | www.Townsend.Delaware.Gov

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From: Richard Boyer <rboyer@townsend.delaware.gov>

Sent: Friday, December 5, 2025 12:18 PM

To: Julie Goodyear <jgoodyear@townsend.delaware.gov>; Scott Lobdell <SLobdell@townsend.delaware.gov>; Joseph Bangura <jbangura@townsend.delaware.gov>; Matthew Chapman <mchapman@townsend.delaware.gov>; Dylan

Wiggins <dwiggins@townsend.delaware.gov>; Syed Sharif <ssharif@townsend.delaware.gov>

Cc: Jennifer Helms < JHelms@townsend.delaware.gov>

Subject: Re: Request for Authorization to Approve Emergency Heating System Repair

I have attached the new proposal checklist for HVAC repairs at TH.

In Short, below is what I got from all after negotiating and explicitly informing each company they would need to provide their absolute best price and product, as they are competing with other companies.

Contractor/Business	Price - Single Stage No furnace	Price - Single Stage W/Furnace	Price - Dual / Variable / 2 Stage w/Furnace	RFP Due Date	Notes
Summit Heating & Air	\$18,597 Bryant	\$21,869 Bryant	\$27,836 Bosch	ASAP	
Burns & McBride	\$15,726 Lennox	\$28,599 Lennox	\$38,311 Lennox	ASAP	\$49/ Total They wil discount 1k for sing stage job and 1500 for variable
Air Serve	\$19,942 Ruud	\$22,339 Ruud	\$29,311 Ruud	ASAP	

If you have any questions, requests, or recommendations, please feel free to reach out.

Thank you,

Richard Boyer

Public Works Supervisor Phone: 302-378-8082 Fax: 1-302-378-7099

rboyer@townsend.delaware.gov



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From: Julie Goodyear < jgoodyear@townsend.delaware.gov>

Sent: Monday, November 24, 2025 8:58 AM

To: Richard Boyer <rboyer@townsend.delaware.gov>; Scott Lobdell <SLobdell@townsend.delaware.gov>; Joseph Bangura <jbangura@townsend.delaware.gov>; Matthew Chapman <mchapman@townsend.delaware.gov>; Dylan

Wiggins <dwiggins@townsend.delaware.gov>; Syed Sharif <ssharif@townsend.delaware.gov>

Cc: Jennifer Helms < JHelms@townsend.delaware.gov>

Subject: Re: Request for Authorization to Approve Emergency Heating System Repair

Good Morning All,

Based on the information Rick provided below, did you want me to schedule an emergency council meeting or wait until the scheduled meeting in December?

Best Regards,

Julie M. Goodyear Town Manager Phone: 302-378-8082 Fax: 1-302-378-7099

igoodyear@townsend.delaware.gov

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From: Richard Boyer <rboyer@townsend.delaware.gov>

Sent: Friday, November 21, 2025 11:50 AM

To: Julie Goodyear <jgoodyear@townsend.delaware.gov>; Scott Lobdell <SLobdell@townsend.delaware.gov>; Joseph Bangura <jbangura@townsend.delaware.gov>; Matthew Chapman

<mchapman@townsend.delaware.gov>; Dylan Wiggins <dwiggins@townsend.delaware.gov>; Syed Sharif
<ssharif@townsend.delaware.gov>

Cc: Jennifer Helms < JHelms@townsend.delaware.gov>

Subject: Re: Request for Authorization to Approve Emergency Heating System Repair

Good Morning everyone and Happy Friday!

I wanted to provide a few updates.

- 1. I was able to get updated pricing from Air Serve in regards to only doing the Heat Pump and Coils to be consistent with other estimates. Their new number is \$19,942. The tracker has been updated to reflect this info and I have attached to this email.
- 2. The 2 propane tanks are 250 gal tanks a piece. ~ 500 gal total

- 3. The tanks are at 40% and 50% currently this is a total of 350 gal remaining
- 4. On average, a furnace will use about 1 gal of propane an hour for heating. Less if not heating often and more for colder temperatures. This calculates to about 14.5 days of fuel remaining if running non-stop. Keep in mind, Furnaces typically do not run hours on end unless in severe cold temperatures. Our system may run for about 5 minutes at time and at a rate of approximately 3 times/hour. That equates to approximately 6 hours a day which will last for about 58 days, at current climate conditions.
- 5. Our propane is on a monitoring system in which Sharp, who our service is through, gets alerted when the levels reach below 25%. At that point, Sharp will be dispatched to refill the bottles. ***I have confirmed with Sharp that the system is operating properly and they were able to read the same levels as I saw. This will alleviate the need for us to monitor the levels in house.***

Please feel free to reach out if there are any other questions or requests.

Thank you,

Richard Boyer Public Works Supervisor Phone: 302-378-8082 Fax: 1-302-378-7099

rboyer@townsend.delaware.gov



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From: Richard Boyer <rboyer@townsend.delaware.gov>

Sent: Thursday, November 20, 2025 9:34 AM

To: Julie Goodyear <jgoodyear@townsend.delaware.gov>; Scott Lobdell <SLobdell@townsend.delaware.gov>; Joseph Bangura <jbangura@townsend.delaware.gov>; Matthew Chapman <mchapman@townsend.delaware.gov>; Dylan Wiggins <dwiggins@townsend.delaware.gov>; Syed Sharif <ssharif@townsend.delaware.gov>

Cc: Jennifer Helms < JHelms@townsend.delaware.gov>

Subject: Re: Request for Authorization to Approve Emergency Heating System Repair

If I may, I would discourage using the system that ABC is proposing to install. They wrote a quote for a Trane system(s), which are known to be the "budget" line of HVAC systems and do not have a good

reputation when it comes to efficiency and longevity. This is most likely the reason why their proposal is so low.

Richard Boyer

Public Works Supervisor Phone: 302-378-8082 Fax: 1-302-378-7099

rboyer@townsend.delaware.gov



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From: Julie Goodyear < jgoodyear@townsend.delaware.gov>

Sent: Thursday, November 20, 2025 9:24 AM

To: Scott Lobdell <SLobdell@townsend.delaware.gov>; Joseph Bangura <jbangura@townsend.delaware.gov>; Matthew Chapman <mchapman@townsend.delaware.gov>; Dylan Wiggins <dwiggins@townsend.delaware.gov>; Syed Sharif <ssharif@townsend.delaware.gov>

Cc: Jennifer Helms < JHelms@townsend.delaware.gov>; Richard Boyer < rboyer@townsend.delaware.gov>

Subject: Re: Request for Authorization to Approve Emergency Heating System Repair

Good Morning,

Attached is the revised proposal tracker that includes the proposal we received from Aireserv.

If you would like copies of the proposals received so you can review products and scope, please let me know.

Best Regards,

Julie M. Goodyear Town Manager Phone: 302-378-8082 Fax: 1-302-378-7099

igoodyear@townsend.delaware.gov

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From: Julie Goodyear < jgoodyear@townsend.delaware.gov>

Sent: Wednesday, November 19, 2025 11:57 AM

To: Scott Lobdell <SLobdell@townsend.delaware.gov>; Joseph Bangura <jbangura@townsend.delaware.gov>; Matthew Chapman <mchapman@townsend.delaware.gov>; Dylan Wiggins

<dwiggins@townsend.delaware.gov>; Syed Sharif <ssharif@townsend.delaware.gov>

Cc: Jennifer Helms < JHelms@townsend.delaware.gov>; Richard Boyer < rboyer@townsend.delaware.gov>

Subject: Request for Authorization to Approve Emergency Heating System Repair

Good Morning Council,

I am writing to request authorization to temporarily increase my spending authority in order to approve an emergency repair to Town Hall's failing heating system.

Two heating units at Town Hall are currently operating on "Emergency Heat" and are not functioning efficiently. This is causing significantly higher energy usage and increases the risk of further equipment failure. Public Works solicited multiple proposals, and we received bids ranging from \$12,355 to \$18,400.

While the recommendation of the Public Works Supervisor (Burns & McBride at \$15,726.00) is different than what is compliant with our purchasing policy, I intend to move forward with the lowest responsive proposal from ABC Heating LLC in the amount of \$12,355.

In reviewing the budget, there are a few operating line items that could be used to fund this repair; however, reallocating from those lines would either fully deplete them or result in an extremely tight operating budget for the remainder of the fiscal year.

An alternative, and more stable, option would be to utilize Capital Expenses. The capital project with the most available funding at this time is the Public Works Facility project.

In addition to approving the temporary increase in my spending authority, we will need direction from Council on which funding source you authorize for this expense, whether from specific operating lines or from the Capital Expenses allocation.

Please let me know if you have any questions or require additional details. Given the condition of the systems, your timely consideration is greatly appreciated.

Best Regards,

Julie M. Goodyear Town Manager Phone: 302-378-8082 Fax: 1-302-378-7099

igoodyear@townsend.delaware.gov

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RFP Tracker

Project: Hybrid Heat Pump Repair x 2

Follow up Date - Ask

					Date - Ask for			Price - Single	Price - Single	Price - Dual / Variable / 2			
			Date of Initial	Follow up	Revision to	Follow up	Date Received	Stage No	Stage	Stage	RFP Due		
Proposal #	Contractor/Business	Contact Details	Contact	Date	Full	Date	Proposal	furnace	W/Furnace	w/Furnace	Date	Notes	_
1	Summit Heating & Air	302-378-1203	11/4/2025	11/6/2025	12/4/2025		11/6/2025	\$18,597 Bryant	\$21,869 Bryant	\$27,836 Bosch	ASAP		Bryant, Bryant, Bosch
2	Burns & McBride	302-496-4862 Marissa	11/7/2025	11/12/2025	12/4/2025		11/12/2025 12/4/2025	\$15,726 Lennox	\$28,599 Lennox	\$38,311 Lennox	ASAP	\$49/ Total They will discount 1k for single stage job and 1500 for variable	Lennox
3	Air Serve	302-956-9226 Salina	11/19/2025	11/19/2025	VM 12/4/2025		11/19/2025 12/4/2025	\$19,942 Ruud	\$22,339 Ruud	\$29,311 Ruud	ASAP		Ruud

Proposal Prepared By: AIRESERV HEATING & AIR CONDITIONING

a neighborly company

Clay Gregg
Home Comfort Designer
134B Sandy Rd
Newark, Delaware 19713
Tel: 4439457361
cgregg@youraireserv.com
www.aireserv.com

Prepared For

Townsend Town Hall
141 Main St
Townsend, Delaware 19734
Tel: 3025638810
rboyer@townsend.delaware.gov









1ST **FLOOR** UNIT You Invest

\$196/MO*

\$14,833

Included Deductions:

Government discount

(\$1,000.00)

Net Investment

\$14,833

*with approved credit

Ruud RP15AY24AJ2NA

- -Endeavor Line Achiever Series
- -Two-Stage
- -Heat Pump
- -10 year parts limited warranty with registration

Ruud RCFY2414STAAMC

- -Evaporator Coil
- -10 Year Parts

Ruud R962V0703A17M4SCAP

- -Endeavor Line
- -Two-Stage
- 96% Gas Furnace
- -10 Year Parts
- -10 Years Heat Exchanger
- -Limited Lifetime Conditional Unit

Replacement 10 Years registration required

Honeywell

THX321WFS2001W/U

- -T10 Pro Smart Thermostat
- Redlink Room Sensor









ATTIC **UNIT**

You Invest

\$192/MO*

\$14,478

*with approved credit

MODELS

Financing Details:

9.99% APR Payment based on 120 Mos

We will include one year of free maintenance on all three systems

MODELS

Ruud RP15AY24AJ2NA

- -Endeavor Line Achiever Series
- -Two-Stage
- -Heat Pump
- -10 year parts limited warranty with registration

Ruud RCFY2414STAAMC

- -Evaporator Coil

- -10 Year Parts

Ruud R962V0603A17M4SCAP

- -Endeavor Line
- -Two-Stage
- 96% Gas Furnace
- -10 Year Parts
- -10 Years Heat Exchanger
- -Limited Lifetime Conditional Unit

Replacement 10 Years registration required

Honeywell

THX321WFS2001W/U

- -T10 Pro Smart Thermostat
- Redlink Room Sensor

Included Deductions:

· Government discount (\$1,000.00)

> Net Investment \$14,478

Financing Details:

9.99% APR Payment based on 120 Mos

We will include one year of free maintenance on all three systems

INCLUDED SERVICES:

- Aire Serv provides a complimentary first year enrollment in our Heat pump stands 3" Advantage Plan program. This ensures that your new system is as reliable, efficient, and functional as possible for many years to come. Moreover, preventative maintenance is a prerequisite • Unit configuration Upflow basement unit from the manufacturer to maintain the labor warranty. As a condition of purchase, Aire Serv is offering a one time complimentary visit to maintain/startup. That will be scheduled ... within 12 months of the installation and will go toward the manufacturer requirement. Following that, the customer must opt in to the program that involves 1 visit (heating and cooling season) for the terms dependent on system requirements. Monthly and Annual terms are available.
- · Corrosion resistant pad
- Reconnect or change PVC up to 4'
- · Unit configuration Horizontal attic
- · Unit location Attic 1 in the attic
- 10 YEARS PARTS AND LABOR
- REGISTER MANUFACTURER WARRANTY
- · REMOVE AND HAUL AWAY OLD EQUIPMENT AND DEBRIS
- · CONNECT TO EXISTING DUCT WORK
- CONNECT TO EXISTING ELECTRICAL
- CONNECT TO EXISTING REFRIGERANT LINES
- · NEW DISCONNECT AND WHIP

- Performance Guarantee: With our performance guarantee
- · Unit location Basement 1 in basement (luxuaire unit)
- Condensate Plumbing Drain pan (attic or basement application) with safety switch.
- CHARGE SYSTEM TO MANUFACTURERS SPECIFICATION
- EMAIL WARRANTY CERTIFICATE
- EXPLAIN SYSTEM OPERATION
- · Permits are included (when applicable) some of these permits require the homeowner to avail themselves to for an inspection. IF that is the case, the homeowner must allow the inspection to take place. Any fines incurred due to the homeowner not allowing the inspection to occur are to be paid by the homeowner.
- · CONNECT TO EXISTING GAS LINES
- RECLAIM REFRIGERANT AND FLUSH LINES AS NEEDED

AVAILABLE UPGRADES & OPTIONS

To order your Upgrade(s) & Option(s), please click on the box



a neighborly company

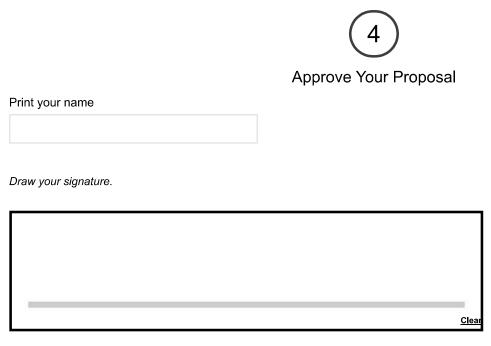
5 · · · · · · · · · · · · · · · · · · ·
UPGRADE 1 \$0.00
Available for: 1ST FLOOR UNIT, ATTIC UNIT SMOKE DETECTOR- Required and enforced by inspection department on any mechanical permit. At least one smoke alarm should be located on each level of the home including the basement.
UPGRADE 2 \$0.00
Available for: 1ST FLOOR UNIT, ATTIC UNIT CO DETECTOR- Required and enforced by the inspection department on any mechanical permit. Carbon monoxide is a colorless, tasteless, odorless and highly toxic gas. Protects your family from deadly carbon monoxide. Monitors and updates every 15 seconds.
UPGRADE 3 \$175.00
Available for: 1ST FLOOR UNIT, ATTIC UNIT SURGE PROTECTOR - Protection from voltage spikes, lightning strikes and power surge. None of which is covered under manufacturer warranty.
Choose Your Payment Option
Credit Card Financing Check
Cash
2
Choose Your Equipment Option
1st Floor Unit Attic Unit
3
Terms and Conditions
To read about Aireserv - CLICK THIS LINK!
A Summary of Your Rights as a Consumer in Home Improvement Transactions
TERMS & CONDITIONS OF AGREEMENT

- 1. Purchaser hereby accepts the equipment and service described above and agrees to pay Aire Serv the price shown above.
- 2. All equipment and material are guaranteed by Aire Serv to be as specified. All work will be completed in a workmanlike manner according to normally accepted practices.
- 3. Materials and work in addition to that described herein will be furnished only on Purchaser's authorization and will be paid by Purchaser as an extra charge.
- 4. Upon failure to pay any sums due hereunder, Purchaser agrees to pay Aire Serv interest at the rate of one and one-half percent (1½%) per month (annual rate of 18%) on all outstanding balances.
- 5. Aire Serv shall not be liable for any default caused by events beyond its control, including but not limited to, fire, flood, strikes, accidents, or delays affecting this work or other operations in which it is involved, directly or indirectly.
- 6. Purchaser shall permit Aire Serv reasonable access to the property on which equipment is to be installed. Title to all provided equipment remains with Aire Serv until all amounts due thereon are paid in full, whether such equipment is affixed to the reality or not, and shall remain personal property and be deemed sever-able without injury to the freehold. On any payment default by Purchaser, or if in Aire Serv's judgment, reasonably exercised, its equity appears to be imperiled, then, Aire Serv may without further notice enter the premises and remove or resell the equipment, and Purchaser shall be liable for any deficiency or loss sustained by Aire Serv in connection therewith.
- 7. Once the equipment is connected to Purchaser's property, Purchaser assumes all risk of loss or damage to such equipment and shall ensure same fully to protect all interests of Aire Serv, the cost of insurance to be paid by Purchaser. Aire Serv carries liability insurance and Worker's Compensation Insurance.
- 8. Aire Serv provides a one-year limited labor warranty. Equipment or system failure due to lack of proper maintenance service or abuse is expressly excluded. Normal maintenance check-ups and filter replacements are the responsibility of Purchaser. All other warranties, expressed or implied, are the responsibility of the manufacturer of the equipment, parts, or materials used in connection with the services.
- 9. There are no warranties, expressed or implied, for existing equipment, ductwork, or other materials not installed by Aire Serv
- 10. Warranty work will be performed during Aire Serv's normal working hours, 8:00 AM to 5:00 PM, Monday through Friday. Exceptions can be made for extreme situations. Those situations to be determined by Aire Serv, and are set as a case by case basis.
- 11. Purchaser is responsible for all costs and reasonable attorney fees incurred by Aire Serv in connection with any action or proceeding (including arbitration and appeals) arising out of this Agreement, including a collection of any outstanding amounts due, whether or not suit is filed.
- 12. Except as provided herein Aire Serv makes no other representations or warranties, either express or implied, including, but not limited to, any implied warranties of merchantability or fitness for a particular purpose Aire Serv expressly disclaims all other warranties. Aire Serv's maximum liability hereunder shall consist of refunding all money paid to it by Purchaser hereunder subject to removal and return to Aire Serv of all equipment provided hereunder. Under no circumstances will Aire Serv be liable to Purchaser or any other person for any damages, including, without limitation, any indirect, incidental, special, or consequential damages, expenses, cost, profits, lost savings or earnings, lost or corrupted data, or other liability arising out of or related to this Agreement, or the services or equipment provided hereunder.
- 13. This agreement shall be governed and construed solely according to the internal laws of the State of purchase, without reference to any conflicts of laws.
- 14. This agreement is the complete and exclusive statement of the agreement between Purchaser and Aire Serv and it supersedes all prior oral and written proposals and any prior or subsequent communications pertaining to the subject matter hereof.
- 15. The consumer may exercise the right to rescind until midnight of the third business day following consummation, delivery of the notice required by paragraph (b) of this section, or delivery of all material disclosures, whichever occurs last. Senior citizens (65 years or older) are allowed 5 days.
- 16. Projects considered to be emergencies and to be installed within the 3 to 5 day right to rescind the purchaser waives the right to cancel in the interest of an expeditious pursuit of completion.
- 17. All permits (Local, county, municipality, et al) that contain a requirement of an inspection to be completed are the responsibility of the home owner and they must avail themselves for the completion of the inspection. Should the homeowner fail to respond to contacts, they will be responsible to pay the fine.
- 18. Financing, as it appears on the offer, is based solely on the lending institutions determination of credit worthiness. Aire Serv does not express or imply their guarantee on rate, payment, or term. The offer is set as a default so that the consumer can be clear of what type of payment is available depending on meeting the lending institutions criteria.
- 19. When the project scope includes only one half of a system, ie, electing to replace a furnace, but not an air conditioner, the customer has been made aware that Aire Serv is not responsible for the system that is not replaced. Systems have been in place for years in most cases, and components may have become brittle or weak. Aire Serv will be diligent in our care for these components, but can not warranty their functionality following the installation.

20. Customer must opt in: Aire Serv offers an Advantage Plan that ensures that your new system is as reliable, efficient, and functional as possible for many years to come. Moreover, preventative maintenance is a prerequisite from the manufacturer to maintain the factory warranty. As a condition of purchase, Aire Serv is offering a one time complimentary visit to maintain/startup. That will be scheduled within 12 months of the installation and will go toward the manufacturer requirement.

This Proposal may be withdrawn by us if not accepted within 30 days of the original quote date

3.0 Ton Gas Furnace w/AC - Goodman 3-13-23 • Date Created: 11-19-2025



I accept the terms of this agreement.

Proposal Prepared By: AIRESERV HEATING & AIR CONDITIONING

a neighborly company

Clay Gregg
Home Comfort Designer
134B Sandy Rd
Newark, Delaware 19713
Tel: 4439457361
cgregg@youraireserv.com
www.aireserv.com

Prepared For

Townsend Town Hall
141 Main St
Townsend, Delaware 19734
Tel: 3025638810
rboyer@townsend.delaware.gov









1ST **FLOOR**

You Invest

\$154/MO*

\$11,636

*with approved credit







ATTIC 2

You Invest

\$142/MO*

\$10,703

*with approved credit

MODELS

Ruud RA15AY36AJ1NA

- -Endeavor Line Achiever Series
- -Single-Stage
- -Air Conditioner
- -10 year parts limited warranty with registration

Ruud RCFY3617STANMC

- -Evaporator Coil
- -10 Year Parts

Ruud R951T0703A17M4SNAS

- -Endeavor Line
- -Single-Stage
- 95% Gas Furnace
- -10 Year Parts
- -Life Time Heat Exchanger

Honeywell TH6220U2000

- -T6 Pro Programmable Thermostat
- 5 Year Limited Warranty

Included Deductions:

· Government discount (\$1,000.00)

> Net Investment \$11,636

Financing Details:

9.99% APR Payment based on 120 Mos

1 year of free maintenance on all three systems

MODELS

Ruud RA15AY24AJ1NA

- -Endeavor Line Achiever Series
- -Single-Stage
- -Air Conditioner
- -10 year parts limited warranty with registration

Ruud RCFY2414STAAMC

- -Evaporator Coil
- -10 Year Parts

Ruud R951T0603A17M4SNAS

- -Endeavor Line
- -Single-Stage
- 95% Gas Furnace
- -10 Year Parts
- -Life Time Heat Exchanger

Honeywell TH6220U2000

- -T6 Pro Programmable Thermostat
- 5 Year Limited Warranty

Included Deductions:

· Government discount (\$1,000.00)

> Net Investment \$10,703

Financing Details:

9.99% APR Payment based on 120 Mos

1 year of free maintenance on all three systems

INCLUDED SERVICES:

- 1 YEAR LABOR
- REGISTER MANUFACTURER WARRANTY
- REMOVE AND HAUL AWAY OLD EQUIPMENT AND DEBRIS EXPLAIN SYSTEM OPERATION
- CONNECT TO EXISTING DUCT WORK
- CONNECT TO EXISTING ELECTRICAL
- CONNECT TO EXISTING REFRIGERANT LINES
- · NEW DISCONNECT AND WHIP

- CHARGE SYSTEM TO MANUFACTURERS SPECIFICATION
- EMAIL WARRANTY CERTIFICATE
- Permits are included (when applicable) some of these permits require the homeowner to avail themselves to for an inspection. IF that is the case, the homeowner must allow the inspection to take place. Any fines incurred due to the homeowner not allowing the inspection to occur are to be paid by the homeowner.
- · CONNECT TO EXISTING GAS LINES
- RECLAIM REFRIGERANT AND FLUSH LINES AS NEEDED

AVAILABLE UPGRADES & OPTIONS

To order your Upgrade(s) & Option(s), please click on the box



a neighborly company

UPGRADE 1 \$0.00									
Available for: 1ST FLOOR, ATTIC 2 SMOKE DETECTOR- Required and enforced by inspection department on any mechanical permit. At least one smoke alarm should be located on each level of the home including the basement.									
UPGRADE 2 \$0.00									
Available for: 1ST FLOOR, ATTIC 2 CO DETECTOR- Required and enforced by the inspection department on any mechanical permit. Carbon monoxide is a colorless, tasteless, odorless and highly toxic gas. Protects your family from deadly carbon monoxide. Monitors and updates every 15 seconds.									
UPGRADE 3 \$175.00									
Available for: 1ST FLOOR, ATTIC 2 SURGE PROTECTOR - Protection from voltage spikes, lightning strikes and power surge. None of which is covered under manufacturer warranty.									
1									
Choose Your Payment Option									
Credit Card Financing Check									
Cash									
2									
Choose Your Equipment Option									
1st Floor Attic 2									
3									
Terms and Conditions									
To read about Aireserv - CLICK THIS LINK!									
A Summary of Your Rights as a Consumer in Home Improvement Transactions									

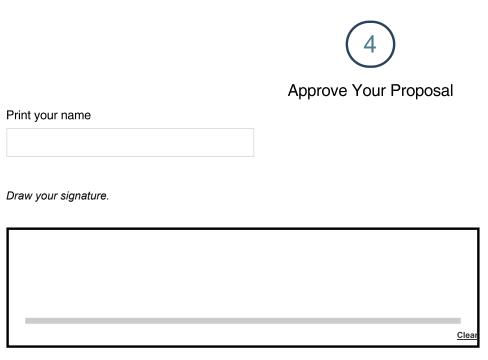
TERMS & CONDITIONS OF AGREEMENT

- 1. Purchaser hereby accepts the equipment and service described above and agrees to pay Aire Serv the price shown above.
- 2. All equipment and material are guaranteed by Aire Serv to be as specified. All work will be completed in a workmanlike manner according to normally accepted practices.
- 3. Materials and work in addition to that described herein will be furnished only on Purchaser's authorization and will be paid by Purchaser as an extra charge.
- 4. Upon failure to pay any sums due hereunder, Purchaser agrees to pay Aire Serv interest at the rate of one and one-half percent (1½%) per month (annual rate of 18%) on all outstanding balances.
- 5. Aire Serv shall not be liable for any default caused by events beyond its control, including but not limited to, fire, flood, strikes, accidents, or delays affecting this work or other operations in which it is involved, directly or indirectly.
- 6. Purchaser shall permit Aire Serv reasonable access to the property on which equipment is to be installed. Title to all provided equipment remains with Aire Serv until all amounts due thereon are paid in full, whether such equipment is affixed to the reality or not, and shall remain personal property and be deemed sever-able without injury to the freehold. On any payment default by Purchaser, or if in Aire Serv's judgment, reasonably exercised, its equity appears to be imperiled, then, Aire Serv may without further notice enter the premises and remove or resell the equipment, and Purchaser shall be liable for any deficiency or loss sustained by Aire Serv in connection therewith.
- 7. Once the equipment is connected to Purchaser's property, Purchaser assumes all risk of loss or damage to such equipment and shall ensure same fully to protect all interests of Aire Serv, the cost of insurance to be paid by Purchaser. Aire Serv carries liability insurance and Worker's Compensation Insurance.
- 8. Aire Serv provides a one-year limited labor warranty. Equipment or system failure due to lack of proper maintenance service or abuse is expressly excluded. Normal maintenance check-ups and filter replacements are the responsibility of Purchaser. All other warranties, expressed or implied, are the responsibility of the manufacturer of the equipment, parts, or materials used in connection with the services.
- 9. There are no warranties, expressed or implied, for existing equipment, ductwork, or other materials not installed by Aire Serv
- 10. Warranty work will be performed during Aire Serv's normal working hours, 8:00 AM to 5:00 PM, Monday through Friday. Exceptions can be made for extreme situations. Those situations to be determined by Aire Serv, and are set as a case by case basis.
- 11. Purchaser is responsible for all costs and reasonable attorney fees incurred by Aire Serv in connection with any action or proceeding (including arbitration and appeals) arising out of this Agreement, including a collection of any outstanding amounts due, whether or not suit is filed.
- 12. Except as provided herein Aire Serv makes no other representations or warranties, either express or implied, including, but not limited to, any implied warranties of merchantability or fitness for a particular purpose Aire Serv expressly disclaims all other warranties. Aire Serv's maximum liability hereunder shall consist of refunding all money paid to it by Purchaser hereunder subject to removal and return to Aire Serv of all equipment provided hereunder. Under no circumstances will Aire Serv be liable to Purchaser or any other person for any damages, including, without limitation, any indirect, incidental, special, or consequential damages, expenses, cost, profits, lost savings or earnings, lost or corrupted data, or other liability arising out of or related to this Agreement, or the services or equipment provided hereunder.
- 13. This agreement shall be governed and construed solely according to the internal laws of the State of purchase, without reference to any conflicts of laws.
- 14. This agreement is the complete and exclusive statement of the agreement between Purchaser and Aire Serv and it supersedes all prior oral and written proposals and any prior or subsequent communications pertaining to the subject matter hereof.
- 15. The consumer may exercise the right to rescind until midnight of the third business day following consummation, delivery of the notice required by paragraph (b) of this section, or delivery of all material disclosures, whichever occurs last. Senior citizens (65 years or older) are allowed 5 days.
- 16. Projects considered to be emergencies and to be installed within the 3 to 5 day right to rescind the purchaser waives the right to cancel in the interest of an expeditious pursuit of completion.
- 17. All permits (Local, county, municipality, et al) that contain a requirement of an inspection to be completed are the responsibility of the home owner and they must avail themselves for the completion of the inspection. Should the homeowner fail to respond to contacts, they will be responsible to pay the fine.

- 18. Financing, as it appears on the offer, is based solely on the lending institutions determination of credit worthiness. Aire Serv does not express or imply their guarantee on rate, payment, or term. The offer is set as a default so that the consumer can be clear of what type of payment is available depending on meeting the lending institutions criteria.
- 19. When the project scope includes only one half of a system, ie, electing to replace a furnace, but not an air conditioner, the customer has been made aware that Aire Serv is not responsible for the system that is not replaced. Systems have been in place for years in most cases, and components may have become brittle or weak. Aire Serv will be diligent in our care for these components, but can not warranty their functionality following the installation.
- 20. Customer must opt in: Aire Serv offers an Advantage Plan that ensures that your new system is as reliable, efficient, and functional as possible for many years to come. Moreover, preventative maintenance is a prerequisite from the manufacturer to maintain the factory warranty. As a condition of purchase, Aire Serv is offering a one time complimentary visit to maintain/startup. That will be scheduled within 12 months of the installation and will go toward the manufacturer requirement.

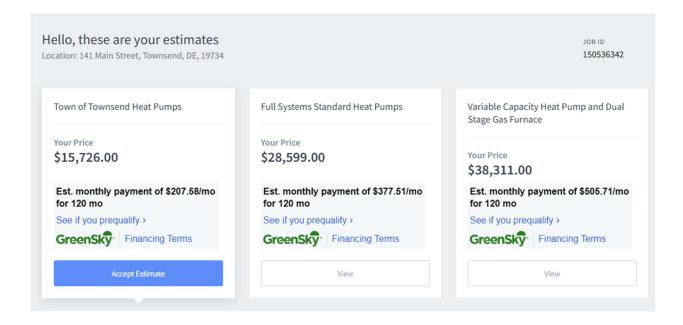
This Proposal may be withdrawn by us if not accepted within 30 days of the original quote date

3.0 Ton Gas Furnace w/AC - Goodman 3-13-23 • Date Created: 12-04-2025



I accept the terms of this agreement.





Dual Stage w/ Furnace



PLATINUM Heat Pump & High Efficiency Furnace System

Your Price

\$18,427.00

PLATINUM Heat Pump & High Efficiency Furnace System



Gas Furnace 90%: EL297UH070XV36B

Your Price

\$0.00

The EL297V furnace offers 97% fuel efficiency, meaning it uses nearly all of the fuel it consumes to heat your home, making it a great choice for energy savings. It features a two-stage heating system and a...

View More



Upflow Coil 410A/454B: CK40CT-24B-71

Your Price

\$0.00

CK40CT-24B-71 COIL 2.0 TON R454B



Heat Pump 454B: EL19KPV-024-230

Your Price

\$0.00

The EL19KPV Heat Pump is a high-efficiency, variable-capacity system designed for consistent comfort and energy savings year-round. With a SEER2 rating of up to 19.9, it efficiently manages heating and...

View More



PLATINUM Heat Pump & High Efficiency Furnace System

Your Price

\$19,884.00

PLATINUM Heat Pump & High Efficiency Furnace System



Gas Furnace 90%: EL297UH090XV36C

Your Price

\$0.00

The EL297V furnace offers 97% fuel efficiency, meaning it uses nearly all of the fuel it consumes to heat your home, making it a great choice for energy savings. It features a two-stage heating system and a...

View More



Upflow Coil 410A/454B: CK40CT-50/60C-71

Your Price

\$0.00

CK40CT-50/60C-71 COIL 4.0-5.0T R454B



Heat Pump 454B: EL19KPV-036-230

Your Price

\$0.00

The EL19KPV Heat Pump is a high-efficiency, variable-capacity system designed for consistent comfort and energy savings year-round. With a SEER2 rating of up to 19.9, it efficiently manages heating and...

View More

Subtotal	\$38,311.00
Tax	\$0.00

Total \$38,311.00



We Get It Right. Guaranteed.

Burns & McBride Home Comfort 18 Boulden Circle Ste. 30 New Castle, DE 19720 www.burnsandmcbride.com

BILL TO

TOWN OF TOWNSEND (BOYER, RICK) 141 Main Street Townsend, DE 19734 USA

ESTIMATE 150693647

ESTIMATE DATE Nov 12, 2025

Page 1 of 2

JOB ADDRESS
TOWN OF TOWNSEND (BOYER, RICK)
141 Main Street
Townsend, DE 19734 USA

Job: 150536342

Technician: Jake Behornar

SERVICE	DESCRIPTION	QTY	PRICE	TOTAL
LENNOX.HPCO.24.BRONZE	BRONZE Heat Pump & Matched Coil System: BRONZE Heat Pump & Matched Coil System	1.00	\$7,484.00	\$7,484.00
LENNOX.HPCO.36.BRONZE	BRONZE Heat Pump & Matched Coil System: BRONZE Heat Pump & Matched Coil System	1.00	\$8,242.00	\$8,242.00
25U73	CK40CT-24B-71 COIL 2.0 TON R454B	1.00	\$0.00	\$0.00
Lennox CK40CT-24B-71				
25F48	The Lennox ML14KP1 Heat Pump delivers reliable, standard-efficiency performance with up to 14.30 SEER2 and 7.50 HSPF2, meeting ENERGY STAR® standards and qualifying for the 25C federal tax credit. Its single-stage compressor and Quantum™ Coil ensure efficient heating and cooling, while sound levels as low as 74 dB and a direct-drive fan enhance quiet operation. Built for durability, it features a galvanized steel cabinet, braze-free installation flexibility, and drainage holes for added reliability. Using R-454B refrigerant and a Refrigerant Detection System (RDS), it complies with 2025 EPA sustainability and safety standards.	1.00	\$0.00	\$0.00
Lennox ML14KP1-024-230				
25U81	CK40CT-48B-71 COIL 4.0 TON R454B	1.00	\$0.00	\$0.00
Lennox CK40CT-48B-71				
25F50	The Lennox ML14KP1 Heat Pump delivers reliable,	1.00	\$0.00	\$0.00

Estimate #150693647

standard-efficiency performance with up to 14.30 SEER2 and 7.50 HSPF2, meeting ENERGY STAR® standards and qualifying for the 25C federal tax credit. Its single-stage compressor and Quantum™ Coil ensure efficient heating and cooling, while sound levels as low as 74 dB and a direct-drive fan enhance quiet operation. Built for durability, it features a galvanized steel cabinet, braze-free installation flexibility, and drainage holes for added reliability. Using R-454B refrigerant and a Refrigerant Detection System (RDS), it complies with 2025 EPA sustainability and safety standards.

Lennox ML14KP1-036-230

POTENTIAL SAVINGS \$0.00

SUB-TOTAL \$15,726.00

TAX \$0.00

TOTAL \$15,726.00

EST. FINANCING \$207.58

Thank you for your business!

CREDIT CARD PAYMENT AUTHORIZATION

Please pay total due amount. Thank you.

Print Name below as it appears on credit card

Payment Type Credit Card # EXP CVC

Name on card Signature Remit to:

Amount Due:

CUSTOMER AUTHORIZATION

I authorize Burns & McBride to perform the work for the amount of \$15,726.00.

Sign here Date

Estimate #150693647 Page 2 of 2



SUMMIT HEATING AND AIR CONDITIONING

CALL US TODAY (302) 378-1203

Your Proposal

2nd Floor Unit

Customer: Julie Goodyear

Address: 141 Main St Townsend, DE 19734

Phone: (302) 563-8810

Email: jhelms@townsend.delaware.gov

Consultation Code: ENG4ZKTRS

Date Presented: Nov 6, 2025

Expiration Date: Feb 4, 2026

Presented by: Dwayne Burns

Phone: (302) 378-1203

Email: dwayne@summitcomfort.com

Summit Heating and Air Conditioning LLC is a premier provider of heating and cooling services to commercial and residential customers throughout Delaware and Maryland. Our NATE certified technicians are experts at providing energy efficient solutions for families year round. From gas and oil furnaces, boilers, and humidifiers in the winter, to central air conditioners, heat pumps, and pool heaters in the summer; our technicians are qualified to service all of your HVAC needs.



Delaware Master HVAC Lic.# HL-0000308, Maryland HVAC Lic.# 81307, NCC UT# 0224, Town of Middletown Lic.# 22-30484, Town of Clayton Lic.# 2021-135, City of Dover Lic.# 22-00020304, Town of Elsemere Lic.# L2200576

System

Bryant Legacy 235SAN Heat Pump 3 Ton

EQUIPMENT Quantity: 2



Category: Condenser

R454B 15 SEER2 36k HP ODU Legacy

235SAN03600A

This Legacy[™] heat pump provides low-cost all-season comfort, cooling your home in summer with its up to 16 SEER2 rating, then reversing when temperatures drop for economical electric heat. Ou...



Category: Evaporator Coil

R454B 48k Evap. Coil IDU V Style

CVAMA4821XMA

Carrier's patent-pending multipoise evaporator coil with Vertex technology features a V-shape coil design. It provides excellent heat transfer over the coil needed to keep your system operating at...

ACCESSORIES Quantity: 8

Category: Thermostats

ecobee - EB-STATE3LTP-02 Ecobee 3 Lite Thermostat Pro Edition

EBSTATE3LTP02 / Quantity: 1

The smarter wi-fi thermostat that delivers unparalleled value, control and comfort. - Save an average 23% on your heating and cooling each year. - Easily adjust temperature and...

Category: HVAC Add-Ons

Nu-Calgon - 4300-09 Rx11® Flush 1 lb. (3 - 4 Tons)

430009 / Quantity: 1

Nu-Calgon - Rx11-flush is a unique solvent that has been engineered for flushing refrigeration and air conditioning systems. Its patented HFC based solvent formulation is...

Category: HVAC Add-Ons

DiversiTech E Lite® Plastic Equipment Pad 36" x 36" x 3"

ACP36363 / Quantity: 1

E Lite's rugged design provides uniform and generous ribbing for optimum, self-leveling ground support without inserts. The result is a pad that is lightweight, but not too light. A...

Category: HVAC Add-Ons

Fused Disconnect 60 Amp Single Phase P065F

60FP / Quantity: 1

Category: HVAC Add-Ons

DiversiTech - 6-34-6NM DiversiWhip 3/4" x 6' #8 THHN Wire - Non-Metallic Connectors

TPWHIP34X6NM / Quantity: 1

DiversiWhips. Liquid-tight flexible conduit system. A labor saving convenience kit for A/C unit hookup. Also use for heat pumps, refrigeration, hot tubs, swimming pools and outdoo...

Category: Services

Dwayne's Personal Guarantee CUSTOM-AYOMFN / Quantity: 1

Dwayne, your HVAC Company comfort consultant, has over 40 years of experience in the industry. He has designed, built, and installed HVAC systems for many homes in the tri-...

Category: Services



Summit's Award Winning Service & Customer Reviews

CUSTOM-T7MC7A / Quantity: 1

Summit Heating and Air Conditioning LLC is a 5X Recipient of Angie's List super service award. What our customers are saying: "The gentleman was prompt and to the point with...

Category: Services



Summit's Installation Team CUSTOM-LAMT8Z / Quantity: 1

We're really proud of our team, and we think you'll be impressed by their dedication to timely and efficient installations. - NATE certified technicians. - Expertise in the latest...

WHAT YOU'LL GET Quantity: 5

Include Permit for work to be completed.

Summit's licensed technicians will adjust refrigerant levels for optimum performance & efficiency and install a new equipment pad

The Summit Heating and Air job supervisor will ensure that your home remains clean and everything is replaced properly

Unless otherwise noted, all labor is guaranteed for 1 year, as per the terms of service.

Your Summit Heating and Air accredited comfort consultant provides this modern, digital quote with full details of your installation

INVESTMENT DETAILS

Sale Price \$9,793.00

Total Investment

The Total Investment is the total cost of the goods and services described in this proposal

\$9,793.00

PAYMENT TERMS

Payment Terms:	50% down	payment with	balance due upo	n completion of work.
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Accepted forms of payment: Cash, Check, and/or Credit Card (*Visa, Mastercard, Discover*)

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Date:

TERMS AND CONDITIONS

Summit Heating and Air Conditioning LLC (herein referred to as Summit) will provide service at the above address for the contract period of days.

Should Customer require any other service, for breakdowns or any other problems, Customer must contact Summit to schedule an appointment. Work will only be completed during regular business hours.

Installation includes using existing connections including electrical, duct, gas line, and condensate drain unless otherwise specified in the contract and agreed upon.

Summit will replace parts at no cost, provided those parts are covered under the manufacturer's warranty. Payment for parts not covered by the warranty is the sole responsibility of the Customer. Customer is responsible for labor charges outside of the first year guarantee. Extended labor warranty plans are available upon request; may be an additional charge. Ask dealer for details.

This proposal is valid for the next 30 days.

Summit is not responsible for loss or damage due to service by another company or individual, power loss, water, acts of God, or any other situation not in Summit's control.

By signing Customer agrees to the terms of services by Summit.



SUMMIT HEATING AND AIR CONDITIONING

CALL US TODAY (302) 378-1203

Your Proposal

Meeting Room Unit

Customer: Julie Goodyear

Address: 141 Main St Townsend, DE 19734

Phone: (302) 563-8810

Email: jhelms@townsend.delaware.gov

Consultation Code: ENGEESIQH

Date Presented: Nov 6, 2025 Expiration Date: Feb 4, 2026 Presented by: Dwayne Burns

Phone: (302) 378-1203

Email: dwayne@summitcomfort.com

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Delaware Master HVAC Lic.# HL-0000308, Maryland HVAC Lic# 81307, NCC UT# 0224, Town of Middletown Lic# 22-30484, Town of Clayton Lic# 2021-135, City of Dover Lic# 22-00020304, Town of Elsemere Lic# L2200576

System

Bryant Legacy 235SAN Heat Pump 2 Ton

EQUIPMENT Quantity: 2



Category: Condenser

R454B 15 SEER2 24k HP ODU Legacy

235SAN02400A

This Legacy[™] heat pump provides low-cost all-season comfort, cooling your home in summer with its up to 16 SEER2 rating, then reversing when temperatures drop for economical electric heat. Ou...



Category: Evaporator Coil

R454B 36k Evap. Coil IDU A Style

CAAMP3717AMA

Having an evaporator coil matched to your outdoor unit is critical to getting the most out of your air conditioner or heat pump. An uncased Carrier. ®. evaporator coil comes in a wide range of sizes th...

ACCESSORIES Quantity: 8

Category: Thermostats

ecobee - EB-STATE3LTP-02 Ecobee 3 Lite Thermostat Pro Edition

EBSTATE3LTP02 / Quantity: 1

The smarter wi-fi thermostat that delivers unparalleled value, control and comfort. - Save an average 23% on your heating and cooling each year. - Easily adjust temperature and...

Category: HVAC Add-Ons

Nu-Calgon - 4300-09 Rx11® Flush 1 lb. (3 - 4 Tons)

430009 / Quantity: 1

Nu-Calgon - Rx11-flush is a unique solvent that has been engineered for flushing refrigeration and air conditioning systems. Its patented HFC based solvent formulation is...

Category: HVAC Add-Ons

DiversiTech E Lite® Plastic Equipment Pad 36" x 36" x 3"

ACP36363 / Quantity: 1

E Lite's rugged design provides uniform and generous ribbing for optimum, self-leveling ground support without inserts. The result is a pad that is lightweight, but not too light. A...

Category: HVAC Add-Ons

Fused Disconnect 60 Amp Single Phase P065F

60FP / Quantity: 1

Category: HVAC Add-Ons

DiversiTech - 6-34-6NM DiversiWhip 3/4" x 6' #8 THHN Wire - Non-Metallic Connectors

TPWHIP34X6NM / Quantity: 1

DiversiWhips. Liquid-tight flexible conduit system. A labor saving convenience kit for A/C unit hookup. Also use for heat pumps, refrigeration, hot tubs, swimming pools and outdoo...

Category: Services

Dwayne's Personal Guarantee CUSTOM-AYOMFN / Quantity: 1

Dwayne, your HVAC Company comfort consultant, has over 40 years of experience in the industry. He has designed, built, and installed HVAC systems for many homes in the tri-...

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CUSTOM-T7MC7A / Quantity: 1

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Category: Services



Summit's Installation Team CUSTOM-LAMT8Z / Quantity: 1

We're really proud of our team, and we think you'll be impressed by their dedication to timely and efficient installations. - NATE certified technicians. - Expertise in the latest...

WHAT YOU'LL GET Quantity: 5

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The Summit Heating and Air job supervisor will ensure that your home remains clean and everything is replaced properly

Unless otherwise noted, all labor is guaranteed for 1 year, as per the terms of service.

Your Summit Heating and Air accredited comfort consultant provides this modern, digital quote with full details of your installation

INVESTMENT DETAILS

Sale Price \$8,804.00

Total Investment

The Total Investment is the total cost of the goods and services described in this proposal \$8,804.00

PAYMENT TERMS

Payment Terms:	50% down pa	yment with	balance due	upon co	mpletion o	of work.
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Accepted forms of payment: Cash, Check, and/or Credit Card (*Visa, Mastercard, Discover*)

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Date:

TERMS AND CONDITIONS

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This proposal is valid for the next 30 days.

Summit is not responsible for loss or damage due to service by another company or individual, power loss, water, acts of God, or any other situation not in Summit's control.

By signing Customer agrees to the terms of services by Summit.



Summit Heating and Air Conditioning LLC

Town of Townsend Town of Townsend 141 Main St Townsend, DE 19734

(302) 563-8810

ihelms@townsend.delaware.gov

ESTIMATE	#97269
SERVICE DATE	Dec 4, 2025
EXPIRATION DATE	Jan 3, 2026
DEPOSIT DUE	\$13,918.00

CONTACT US

4361 Dupont Parkway Townsend, DE 19734

(302) 378-1203

customerservice@summitcomfort.com

ESTIMATE

Services qty unit price amoun

Material and labor to install two new Bosch HyBrid Heat Pump systems.

1.0 \$27,836.00

\$27,836.00

Installation will include the removal and disposal of the old equipment and complete installation of the new systems. This includes connection to the existing duct work, gas lines, PVC vent and intake piping, condensate drains and electric. This includes all necessary control wiring, outdoor base pad and disconnect. The existing refrigerant lines will be flushed and pressure tested. A new Ecobee WiFi thermostat will be installed for each unit to control the HyBrid heating functions. Once complete the systems will be started and tested for proper operation.

Unit 2

Bosch BGH96M060B3C 96% AFUE Two Stage gas furnace.

Bosch BOVA-36RTB-M20S 18.5 SEER2 12 EER2 9 HSPF2 heat pump.

Bosch BMAC2430BBTA cased indoor coil.

Ecobee 3 Lite WiFi thermostat.

Total installation-----\$13,860.00

Unit 3

Bosch BGH96M080BC3 96% AFUE Two Stage gas furnace.

Bosch BOVA-36RTB-M20S 17.5 SEER2 11 EER2 9 HSPF2 heat pump.

Bosch BMAC3036BBTA cased indoor coil.

Ecobee 3 Lite WiFi thermostat.

Total installation-----\$13.976.00

Services subtotal: \$27,836.00

Total \$27,836.00

Deposit \$13,918.00