



Townsend Town Council Meeting Agenda
January 7th, 2026 @ 7:00 pm
VIA CONFERENCE CALL & Town Hall
141 Main St, Townsend, DE 19734

7:00 pm Town Council Meeting

- I. Call to Order:
- II. Opening Ceremonies
 - A. Roll Call:
 - B. Pledge of Allegiance
 - C. Moment of Silence
 - D. Recognition of Visitors:
 - E. Announcements:
- III. General Citizen Comments
- IV. Review/Adoption of Agenda
- V. Approval/ Rejection of Minutes:
 - A. **ACTION ITEM:** Approval/Rejection of Town Council Minutes from December 3rd, 2025 Town Council Meeting.
 - B. **ACTION ITEM:** Approval/Rejection of Town Council Minutes from December 16th, 2025 Special Town Council Meeting.
- VI. Departmental Reports:
 - A. Mayor S. Lobdell
 - B. New Castle County Councilman David Carter
 - C. Town of Townsend Police Chief's Report
 - 1. **ACTION ITEM:** Discussion and Possible vote to approve Resolution 2026-001, a resolution to recognize previous Chief of Police Robert Longo.
 - 2. **** ACTION ITEM:** Discussion and potential vote of Council appointing Interim Chief of Police.
 - 3. **ACTION ITEM:** Discussion and review of updates on hiring new members of Police Force.
 - 4. **ACTION ITEM:** Discussion and Review with Potential vote of Council for Budget reallocation of \$4,520.60 to PD uniforms.
 - D. Town Solicitor Lisa Hatfield
 - E. Town Engineer Brian Miller

Town Meetings will be held both in person and in a virtual format.

Those wishing to attend virtually may dial **1(301)715-8592**. When directed, provide following meeting ID **827- 6421-7575#** and then the following password **361631#** to enter the meeting. If you choose to access the meeting online click the following link: <https://us02web.zoom.us/j/82764217575?pwd=aHI4RDhTZ0xjME1HV0ZOcHRxSHZ3QT09>

Residents will be able to view documents posted to the meeting tab on the Town website at <https://townsend.delaware.gov> or by joining the meeting via computer.

1. **ACTION ITEM:** Discussion and Review with potential vote of Council to approve Pennoni proposal for GIS Mapping Services.
- F. Town Manager Julie Goodyear
 1. **ACTION ITEM:** Second Reading of "Ordinance 2025-008" as it relates to Chapter 24 updates for the Townsend Municipal Code with potential vote for approval.
 2. **ACTION ITEM:** Discussion and review with potential vote of Council to open a Bid for Municipal Waste Services throughout Town.
- G. Public Works Supervisor Rick Boyer

VII. Committee Reports:

- A. **Finance Committee:** Chair: Councilman J. Bangura, Co-Chair: Mayor S. Lobdell
 1. **ACTION ITEM:** Review and Discussion of 2025 Investment Activity Presentation from Creative Financial Group.
 2. **ACTION ITEM:** Discussion and Review of FY 25 Audit with presentation from Belfint, Lyons & Shuman.
 3. **ACTION ITEM:** Review and possible discussion on the November 2025 Budget vs. Actual Reports.
- B. **Human Resources Committee:** Chair: Councilman Sharif, Co-Chair: Mayor S. Lobdell
- C. **Public Works and Land Use Development Committee:** Chair: Councilman M. Chapman, Co-Chair: Councilman S. Sharif
 1. **ACTION ITEM:** Discussion and review with potential vote of Council to approve Sidewalk repairs proposal.
 2. **ACTION ITEM:** Discussion and review with potential vote of Council to approve the movement of cash funds into the Road Program.
- D. **Public Safety Committee:** Chair: Councilman D. Wiggins, Co-Chair: Councilman J. Bangura
 1. **ACTION ITEM:** Discussion and Review with potential vote of Council to approval of Change Order Requests and spending threshold for Police Building Items.
- E. **Community Engagement Committee:** Chair: Councilman D. Wiggins
 1. **ACTION ITEM:** Discussion and review with potential vote of Council on the winners of the 2025 Holiday Lights Contest.
- F. **Code Review Committee:** Chair: Mayor S. Lobdell, Co-Chair: Councilman M. Chapman

1. **ACTION ITEM:** Second Reading of “Ordinance 2025-009” as it relates to Chapter 18 updates for the Townsend Municipal Code with potential vote for approval.
2. **ACTION ITEM:** First Reading of “Ordinance 2026-001” as it relates to Chapter 18.28 updates for the Townsend Municipal code.
3. **ACTION ITEM:** First Reading of “Ordinance 2026-002” as it relates to Chapter 16 updates for the Townsend Municipal Code.

VIII. Discussion of future agenda items.

IX. Recess Council Meeting to Convene Executive Session.

X. **Convene Executive Session:** Pursuant to 29 Del. C. §§10004(b)(4)(9), the Town Council will consider a motion to meet in an executive session for the discussion of potential litigation which will include legal advice or opinions from an attorney-at-law and personnel matters.

XI. **Close Executive Session & Re-convene Council Meeting.**

A. **ACTION ITEM:** Possible vote of Council.

XII. Adjournment.

**Action Item VI.C.2 will potentially voted on after Executive Session has occurred.