



**Townsend Town Council Meeting Agenda**  
**February 4<sup>th</sup>, 2026 @ 7:00 pm**  
**VIA CONFERENCE CALL & Town Hall**  
**141 Main St, Townsend, DE 19734**

**7:00 pm Town Council Meeting**

- I. Call to Order:
- II. Opening Ceremonies
  - A. Roll Call:
  - B. Pledge of Allegiance
  - C. Moment of Silence
  - D. Recognition of Visitors:
  - E. Announcements:
- III. General Citizen Comments
- IV. Review/Adoption of Agenda
- V. Approval/ Rejection of Minutes:
  - A. **ACTION ITEM:** Approval/Rejection of Town Council Minutes from January 7<sup>th</sup>, 2025 Town Council Meeting.
- VI. **ACTION ITEM:** Discussion and review with potential vote of Council of Final Plans Submission of Minor subdivision "Walnut Street-East" for approval and recordation.
- VII. **ACTION ITEM:** Discussion and review with potential vote of Council of Final Plans Submission of Major Subdivision "Townsend Cove" for approval and recordation.
- VIII. **ACTION ITEM:** Discussion and review of Sanitary Sewer Easement Consideration for Townsend Cove.
- IX. Departmental Reports:
  - A. Mayor S. Lobdell
  - B. New Castle County Councilman David Carter
  - C. Town of Townsend Police Chief's Report
    - 1. ACTION ITEM: Discussion and review with potential vote of Council to approve new Police Salaries for new officers.
    - 2. **ACTION ITEM:** Discussion and review of updates on hiring new members of Police Force.
  - D. Town Solicitor Lisa Hatfield
  - E. Town Engineer Brian Miller

Town Meetings will be held both in person and in a virtual format.

Those wishing to attend virtually may dial **1(301)715-8592**. When directed, provide following meeting ID **827- 6421-7575#** and then the following password **361631#** to enter the meeting. If you choose to access the meeting online click the following link: <https://us02web.zoom.us/j/82764217575?pwd=aHI4RDhTZ0xjME1HV0Z0cHRxSHZ3QT09>

Residents will be able to view documents posted to the meeting tab on the Town website at <https://townsend.delaware.gov> or by joining the meeting via computer.

F. Town Manager Julie Goodyear

1. **ACTION ITEM:** Discussion and review of updates on hiring a new temporary Part-time Public Works Crew Member.

G. Public Works Supervisor Rick Boyer

**X. Committee Reports:**

A. **Finance Committee:** Chair: Councilman J. Bangura, Co-Chair: Mayor S. Lobdell

1. **ACTION ITEM:** Review and possible discussion on the December 2025 Budget vs. Actual Reports.

B. **Human Resources Committee:** Chair: Councilman Sharif, Co-Chair: Mayor S. Lobdell

C. **Public Works and Land Use Development Committee:** Chair: Councilman M. Chapman, Co-Chair: Councilman S. Sharif

1. **ACTION ITEM:** Opening of PW Facility RFP proposals received.

D. **Public Safety Committee:** Chair: Councilman D. Wiggins, Co-Chair: Councilman J. Bangura

1. **ACTION ITEM:** Discussion and Review with potential vote of Council to approval of Change Order Requests and spending threshold for Police Building Items.

E. **Community Engagement Committee:** Chair: Councilman D. Wiggins

F. **Code Review Committee:** Chair: Mayor S. Lobdell, Co-Chair: Councilman M. Chapman

1. **ACTION ITEM:** Second Reading of “Ordinance 2026-001” as it relates to Chapter 18.28 updates for the Townsend Municipal code with potential vote for approval.

2. **ACTION ITEM:** Second Reading of “Ordinance 2026-002” as it relates to Chapter 16 updates for the Townsend Municipal Code with potential vote for approval.

XI. Discussion of future agenda items.

XII. Recess Council Meeting to Convene Executive Session.

XIII. **Convene Executive Session:** Pursuant to 29 Del. C. §§10004(b)(4)(9), the Town Council will consider a motion to meet in an executive session for the discussion of potential litigation which will include legal advice or opinions from an attorney-at-law and personnel matters.

XIV. **Close Executive Session & Re-convene Council Meeting.**

- A. **ACTION ITEM:** Possible vote of Council.

XV. Adjournment.