



**Townsend Town Council Meeting Agenda**  
**March 4<sup>th</sup>, 2026 @ 7:00 pm**  
**VIA CONFERENCE CALL & Town Hall**  
**141 Main St, Townsend, DE 19734**

**7:00 pm Town Council Meeting**

- I. Call to Order:
- II. Opening Ceremonies
  - A. Roll Call:
  - B. Pledge of Allegiance
  - C. Moment of Silence
  - D. Recognition of Visitors:
  - E. Announcements:
- III. General Citizen Comments
- IV. Review/Adoption of Agenda
- V. Approval/ Rejection of Minutes:
  - A. **ACTION ITEM:** Approval/Rejection of Town Council Minutes from February 4<sup>th</sup>, 2026, Town Council Meeting.
- VI. Departmental Reports:
  - A. Mayor S. Lobdell
  - B. New Castle County Councilman David Carter
  - C. Town of Townsend Police Chief's Report
    1. **ACTION ITEM:** Discussion and review of updates on hiring new members of Police Force.
  - D. Town Solicitor Lisa Hatfield
    1. **ACTION ITEM:** Discussion and Review of FOIA guidelines and regulations.
  - E. Town Engineer Brian Miller
  - F. Town Manager Julie Goodyear
    1. **ACTION ITEM:** Discussion and review of updates on hiring a new temporary Part-time Public Works Crew Member.
  - G. Public Works Supervisor Rick Boyer
- VII. Committee Reports:
  - A. **Finance Committee:** Chair: Councilman J. Bangura, Co-Chair: Mayor S. Lobdell

Town Meetings will be held both in person and in a virtual format.

Those wishing to attend virtually may dial **1(301)715-8592**. When directed, provide following meeting ID **827- 6421-7575#** and then the following password **361631#** to enter the meeting. If you choose to access the meeting online click the following link: <https://us02web.zoom.us/j/82764217575?pwd=aHI4RDhTZ0xjME1HV0ZOcHRxSHZ3QT09>

Residents will be able to view documents posted to the meeting tab on the Town website at <https://townsend.delaware.gov> or by joining the meeting via computer.

1. **ACTION ITEM:** Review and possible discussion on the January 2026 Budget vs. Actual Reports.
  - B. **Human Resources Committee:** Chair: Councilman Sharif, Co-Chair: Mayor S. Lobdell
  - C. **Public Works and Land Use Development Committee:** Chair: Councilman M. Chapman, Co-Chair: Councilman S. Sharif
  - D. **Public Safety Committee:** Chair: Councilman D. Wiggins, Co-Chair: Councilman J. Bangura
    1. **ACTION ITEM:** Discussion and Review with potential vote of Council to approval of Change Order Requests and spending threshold for Police Building Items.
  - E. **Community Engagement Committee:** Chair: Councilman D. Wiggins
  - F. **Code Review Committee:** Chair: Mayor S. Lobdell, Co-Chair: Councilman M. Chapman
  - VIII. Discussion of future agenda items.
  - IX. Recess Council Meeting to Convene Executive Session.
  - X. **Convene Executive Session:** Pursuant to 29 Del. C. §§10004(b)(2)(9), the Town Council will consider a motion to meet in an executive session for the discussion of preliminary discussions on site acquisition for any publicly funded capital improvements, sale or leases of real property and personnel matters.
  - XI. **Close Executive Session & Re-convene Council Meeting.**
    - A. **ACTION ITEM:** Possible vote of Council.
  - XII. Adjournment.
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