



HR Committee Meeting
September 17th, 2026 @ 1:00 pm
VIA Conference Call & Town Hall
141 Main St, Townsend, DE 19734

1:00 p.m. HR Committee Meeting

- I. Call to Order:
- II. Opening Ceremonies
 - a. Roll Call:
 - b. Pledge of Allegiance:
 - c. Recognition of Visitors:
 - d. Announcements:
- III. Citizens Comments & Participation
- IV. Adoption of Agenda.
- V. Approval/Rejection of Meeting Minutes.
 - a. **ACTION ITEM:** Approval/Rejection of HR Committee Meeting Minutes from the August 27th, 2026, meeting.
- VI. **ACTION ITEM:** Continued discussion of Volunteer PTO as an Employee Benefit.
- VII. **ACTION ITEM:** Discussion and review of Draft PD Comp Time Policy.
- VIII. Ongoing Business Updates.
- IX. Discussion of future agenda items.
- X. Discussion regarding next meeting dates.
- XI. Adjournment.

Committee Meetings will be held both in person and in a virtual format.

Those wishing to attend virtually may dial **1(301)715-8592**. When directed, provide following meeting ID **827- 6421-7575#** and then the following password **361631#** to enter the meeting. If you choose to access the meeting online click the following link:
<https://us02web.zoom.us/j/82764217575?pwd=aHI4RDhTZ0xjME1HV0ZOcHRxSHZ3QT09>

Residents will be able to view documents posted to the meeting tab on the Town website at <https://townsend.delaware.gov> or by joining the meeting via computer.