Finance Committee Meeting
November 3rd, 2026 @ 3:00 pm
VIA Conference Call & Town Hall
141 Main St, Townsend, DE 19734

Committee Meetings will be held both in person and in a virtual format.

Those wishing to attend virtually may dial **1(301)715-8592**. When directed, provide following meeting ID **827- 6421-7575#** and then the following password **361631#** to enter the meeting. If you choose to access the meeting online click the following link: **https://us02web.zoom.us/j/82764217575?pwd=aHI4RDhTZ0xjME1HV0ZOcHRxSHZ3QT09**

Residents will be able to view documents posted to the meeting tab on the Town website at **https://townsend.delaware.gov** or by joining the meeting via computer.

3:00 p.m. Finance Committee Meeting

I. Call to Order:

II. Opening Ceremonies

- **a.** Roll Call:
- **b.** Pledge of Allegiance:
- **c.** Recognition of Visitors:
- **d.** Announcements:

III. Citizens Comments & Participation

IV. Adoption of Agenda.

V. Approval/Rejection of Meeting Minutes.

- **a. ACTION ITEM:** Approval/Rejection of Finance Committee Meeting Minutes from **March 13th, 2026.**
- **b. ACTION ITEM:** Approval/Rejection of Finance Committee Meeting Minutes from **March 27th, 2026.**
- **c. ACTION ITEM:** Approval/Rejection of Finance Committee Meeting Minutes from **April 10th, 2026.**
- **d. ACTION ITEM:** Approval/Rejection of Finance Committee Meeting Minutes from **May 22nd, 2026.**

VI. **ACTION ITEM**: First Quarter accounting review of FY27 Budget.

VII. **ACTION ITEM**: Discussion and review of PWLUD Committee Request for PW equipment.

VIII. **ACTION ITEM**: Discussion and review of PWLUD Committee request to establish an "Open Space Maintenance Plan" to include a budget amendment for funding.

IX. Ongoing Business Updates.

X. Discussion of future agenda items.

XI. Discussion regarding next meeting dates.

XII. Adjournment.

Public Participation Procedures: Speakers shall state their name and place of residence for the record and address remarks to the Council or Commission as a whole. Public comments are heard during the time slotted for General Citizen Comments. Once closed, there will be no additional public comment unless the agenda specifically provides an additional public comment period on an individual topic. Comments permitted pursuant to a specific agenda item shall be limited to the matter under consideration. All public comments are limited to three (3) minutes per speaking per opportunity. Unused time may not be donated to another speaker. Written comments submitted by 3:00 p.m. on the day of the meeting will be distributed to members but will not be read aloud. All participants shall comply with the direction of the presiding officer and conduct themselves in an orderly and respectful manner.

TOWN OF TOWNSEND
CASH AND CASH EQUIVALENTS
September 30, 2026

Account		September-26
Cash - Operating Account	$	1,130,492.01
Cash - Payroll		44,170.17
Cash - Municipal Street Aid		178,826.32
Cash - Escrow Account		147,441.69
Cash - Petty Cash		100.00
Cash - Money Market		888,395.94
Cash - Impact Fees		26,035.46
5-Year Annuity - Impact Fees		318,313.85
MML Investors Services		3,100,501.98
Total General Fund	**$**	**5,834,277.42**

Account		September-26
Police Grants Cash	$	36,126.93
ARPA Cash	$	46,670.50
Total Grants Cash	**$**	**82,797.43**

Note:		
Cash - Operating Account	$	2,018,887.95
Less: Police Funding in FY27 budget		(174,775.00)
Less: General Impact		(320,000.00)
Less: Public Safety Impact		(103,500.00)
ORPT Grant		(4,850.40)
K9 Donation		(1,263.91)
PD Building Expansion		(168,554.86)
Total Operating	**$**	**1,245,943.78**

Notes:
- The majority of the $1.2m in Operating are tax payments received. Tax revenue is used to cover budgeted expenses for FY27

- According to our Operating Reserve Policy, the Town should maintain 15% to 25% of operating expenditures in reserves.

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For additional information on this product, please see the Product Documents section for all downloadable user manuals, installation guides, brochures and warranty statements.

- Sleek new design, same rugged construction on the patented 2 cu. yd. double-wall poly hopper.
- Fits a 3/4 or 1 ton truck with a minimum 6-1/2 ft. bed and 8,500+ GVW.
- 12V DC-powered electric drive with independent auger and spinner motors.
- Spreader handles bulk salt or a 50/50 sand/salt mix.
- 14 in. poly spinner broadcasts material up to 30 ft. and can be easily removed for cleaning and storage.
- Stainless steel auger, open trough, and spinner shield for convenience and durability.
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