Townsend Town Council Meeting Agenda
December 2nd, 2026 @ 7:30 pm
VIA CONFERENCE CALL & Town Hall
141 Main St, Townsend, DE 19734

Town Meetings will be held both in person and in a virtual format.

Those wishing to attend virtually may dial **1(301)715-8592**. When directed, provide following meeting ID **827- 6421-7575#** and then the following password **361631#** to enter the meeting. If you choose to access the meeting online click the following link: **https://us02web.zoom.us/j/82764217575?pwd=aHI4RDhTZ0xjME1HV0ZOcHRxSHZ3QT09**

Residents will be able to view documents posted to the meeting tab on the Town website at **https://townsend.delaware.gov** or by joining the meeting via computer.

7:30 pm Town Council Meeting

I. Call to Order:

II. Opening Ceremonies

A. Roll Call:
B. Pledge of Allegiance:
C. Moment of Silence:
D. Recognition of Visitors:
E. Announcements:

III. General Citizen Comments:

IV. Review/Adoption of Agenda:

V. Approval/ Rejection of Minutes:

A. **ACTION ITEM:** Approval/Rejection of Town Council Minutes from November 4th, 2026, Town Council Meeting.

VI. **ACTION ITEM:** Discussion and review of appeal of 204 Edgar Road on encroachment violation.

VII. **ACTION ITEM:** Discussion and review with potential vote of Council to enforce Code Section 18.16.010 for 206 Finley.

VIII. **ACTION ITEM:** Discussion and review with potential vote of Council for land acquisition purchase.

IX. **ACTION ITEM:** First Reading of "Ordinance 2026-003" as it relates to Chapter 24 update for the Townsend Municipal Code.

I. Departmental Reports:

A. Mayor S. Lobdell
B. Town of Townsend Police Chief's Report
C. Town Solicitor Lisa Hatfield
D. Town Engineer Mike Ellis
E. Town Manager Julie Goodyear
F. Public Works Supervisor Rick Boyer

II. Committee Reports:

Public Participation Procedures: Speakers shall state their name and place of residence for the record, address remarks to the Council or Commission as a whole, and limit comments to the matter under consideration. Public comments are heard during the time slotted for General Citizen Comments. Once closed, there will be no additional public comment unless the agenda specifically provides an additional public comment period on an individual topic. Comments permitted pursuant to a specific agenda item shall be limited to the matter under consideration. All public comments are limited to three (3) minutes per speaking per opportunity. Unused time may not be donated to another speaker. Written comments submitted by 3:00 p.m. on the day of the meeting will be distributed to members but will not be read aloud. All participants shall comply with the direction of the presiding officer and conduct themselves in an orderly and respectful manner.

A. **Finance Committee**: Chair: Councilman J. Bangura, Co-Chair: Mayor S. Lobdell

1. **ACTION ITEM**: Review and possible discussion on October 2026 Budget vs. Actual Reports.

B. **Human Resources Committee**: Chair: Councilman Sharif, Co-Chair: Mayor S. Lobdell

C. **Public Works and Land Use Development Committee:** Chair: Councilman M. Chapman, Co-Chair: Councilman S. Sharif

D. **Public Safety Committee:** Chair: Councilman D. Wiggins, Co-Chair: Councilman J. Bangura

E. **Community Engagement Committee:** Chair: Councilman D. Wiggins

F. **Code Review Committee:** Chair: Mayor S. Lobdell, Co-Chair: Councilman M. Chapman

III. Discussion of future agenda items.

IV. Recess Council Meeting to Convene Executive Session.

I. **Convene Executive Session:** Pursuant to 29 Del. C. §§10004(b)(9), the Town Council will consider a motion to meet in an executive session for the discussion of personnel matters.

V. **Close Executive Session & Re-convene Council Meeting.**

A. **ACTION ITEM:** Possible vote of Council.

VI. Adjournment.

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